

January 10, 2017

The Afton City Council met in regular scheduled session at 6:30 PM January 10, 2017. Mayor Burger presided with Council members Dave Cunningham, Sherry Parrott (via conference call), Jeff Burger, Mary Hill and Cindy Williams present.

Hill moved to approve the agenda and Cunningham seconded the motion. All voted aye. Motion carried. Cunningham moved to approve the consent agenda which consisted of the minutes of December 13, 2016 meeting, report of the City Clerk/Treasurer, Police Chief Report and the following bills. Burger seconded the motion. All voted aye. Motion carried.

|                           |                                      |           |
|---------------------------|--------------------------------------|-----------|
| Employees – Tenure Pay    | Gen/RU/Sr/Elec-Tenure Payroll        | 129.13    |
| Employees                 | Gen/RU/Sr/Elec-Payroll               | 3,942.37  |
| Nick Crenshaw             | Mtr.Dep-Prompt Pay Refund            | 185.00    |
| Samantha Morris           | Mtr.Dep-Prompt Pay Refund            | 120.00    |
| Wellmark BC/BS            | EB/RU/Sr/Elec-Jan Health Ins.        | 1,845.91  |
| Employees                 | Gen/RU/Sr/Elec-Payroll               | 3,900.13  |
| 941 Payment               | Gen/RU/Sr/Elec-Dec Payroll Taxes     | 4,542.54  |
| IPERS                     | Gen/RU/Sr/Elec-Dec Retirement        | 2,600.36  |
| Treasurer, State of Iowa  | Gen/RU/Sr/Elec-Dec Payroll W/H       | 730.47    |
| Afton Star Enterprise     | Gen-Publications                     | 324.65    |
| Akin Building Center      | Gen-Boat Ramp Repairs & Supplies     | 134.39    |
| Blue Tarp Financial       | RU/Sr-Supplies & Tools               | 408.00    |
| Creston Farm & Home       | Gen/RU/Sr-Uniforms & Supplies        | 167.67    |
| Creston True Value        | RU-Supplies                          | 66.95     |
| DSG                       | Elec-Meters for Care Center          | 1,376.54  |
| Electric Pump             | Sr-Lift Station Impellers            | 4,713.55  |
| Global Software           | Gen-Tax10 Annual Fee                 | 342.00    |
| Graphic Displays          | Elec-Warning Stickers                | 60.00     |
| IAMU                      | Elec-Winter Energizers               | 136.00    |
| JEO Consulting            | Elec-Engineering Service             | 280.00    |
| Travis & Karla Weland     | Mtr.Dep-Prompt Pay Refund            | 200.00    |
| Krantz Plumbing & Heating | Sr-Repairs to Shop Furnace           | 48.00     |
| Lynam Lawn Care LLC       | Gen-Spray Park in Oct.               | 175.00    |
| MMIT                      | Gen/Sr/Elec-Copier Maint. Contract   | 29.58     |
| Omni Site                 | Sr-Annual Wireless Svc-Lift Stations | 552.00    |
| Quill                     | Gen/Sr/Elec-Office Supplies          | 152.56    |
| RPGI                      | Elec-Purchase Electricity            | 37,016.35 |
| Service Techs             | RU-Supplies                          | 40.67     |
| SIRWA                     | Gen-Water                            | 38.00     |
| State Hygienic Lab        | Sr-Sewer Sample Tests                | 56.50     |
| T&S Industries            | Sr-Ship Sewer Samples to Lab         | 12.71     |
| Terrinda McIntire         | Gen-January Cemetery Contract        | 3,126.00  |
| The Graphic Edge          | Rec-Basketball T-Shirts              | 472.19    |
| Thomson Reuters           | Elec-NESC Current Edition            | 227.00    |
| UCDA                      | Gen-Board Meeting Meals              | 50.00     |

|                          |                                  |                   |
|--------------------------|----------------------------------|-------------------|
| Utility Fund             | Mtr.Dep-Armstrong Refund         | 50.00             |
| Verizon Wireless         | Gen-Police Internet              | 40.01             |
| Walmart                  | Gen-Supplies                     | 90.20             |
| Waste Management         | Gen-Dec Recycling Haul Off       | 150.00            |
| Alliant Energy IPL       | Elec-Assistance with Outage      | 2,252.72          |
| Auditor of State         | Gen-Audit Filing Fee             | 250.00            |
| Bedford Junior Class     | Rec-Boys BB Tourn Entry Fee      | 120.00            |
| FM Booster Club          | Rec-Boys BB Tourn Entry Fee      | 200.00            |
| NAPA                     | Sr-Pickup Maint. Supplies        | 199.98            |
| Premier Printer Supplies | Gen/Sr/Elec-Printer Toner        | 49.95             |
| Treasurer State of Iowa  | Sr/Elec-Sales Tax                | 2,180.21          |
| United Farmers Coop      | RU/Sr-Gas, Chemicals & Repairs   | 503.21            |
| Utility Fund             | Mtr.Dep-Paxson Final Bill        | 145.00            |
| Brown Power & Control    | Elec-Parts & Labor               | 7,303.41          |
| Card Services            | Rec/Sr-Basketballs & Sewer Class | 309.93            |
| Casey's General Stores   | Gen-Gas                          | 78.77             |
| CSSI                     | Gen-Repairs to Camera Storage    | 574.00            |
| Dwayne Welcher           | Mtr.Dep-Refund on Final Bill     | 17.42             |
| Iowa Codification        | Gen-Codify Ord 232-234           | 273.00            |
| Lora Pellman             | Rec-Uniforms                     | 577.80            |
| Utility Fund             | Mtr.Dep-Dalton & Welcher Final   | 162.58            |
| Waste Management         | Gen-December Garbage Collection  | 4,547.13          |
| Watts Electric           | Elec-Elec. Project Pay No. 6     | <u>115,372.07</u> |
|                          | TOTAL                            | \$ 203,649.61     |

|                  |              |               |                 |
|------------------|--------------|---------------|-----------------|
| General Fund     | \$ 10,275.40 | Road Use      | 937.18          |
| Employee Benefit | 9,195.72     | Recreation    | 1,559.92        |
| Sewer Fund       | 6,432.26     | Electric Fund | 166,397.50      |
| Meter Deposit    | 880.00       | Payroll       | <u>7,971.63</u> |
|                  |              | TOTAL         | \$ 203,649.61   |

|                   |              |                       |               |
|-------------------|--------------|-----------------------|---------------|
| RECEIPTS:         |              |                       |               |
| General           | \$ 20,261.26 | Road Use              | \$ 7,848.46   |
| Employee Benefit  | 153.49       | Emergency             | 16.59         |
| LOST              | 8,028.59     | Huss                  | 24.68         |
| Recreation        | 130.23       | Perpetual Care        | .26           |
| Sewer             | 13,333.08    | Sewer Sinking         | 3,072.37      |
| Sewer Improvement | 22.54        | Sewer Reserve         | 38.23         |
| Electric          | 66,890.46    | Electric Sinking Fund | 13,700.00     |
| Meter Deposit     | 195.53       | Sick Leave            | <u>10.35</u>  |
|                   |              | TOTAL                 | \$ 133,726.12 |

**PUBLIC FORUM:** No one present spoke

**RESOLUTIONS/ORGANIZATIONAL:**

Hill moved to approve Resolution 2017-01 RESOLUTION SETTING THE TIME AND PLACE OF THE REGULAR MEETINGS OF THE AFTON CITY COUNCIL FOR THE YEAR 2017

(Second Tuesday of each month at 6:30 PM). Williams seconded the motion. Roll call of ayes: Cunningham, Parrott, Williams, Hill and Burger. Motion carried.

Hill moved to approve Resolution 2017-02 RESOLUTION TO DETERMINE DATE OF PAYMENT FOR THE COUNCIL OF THE CITY OF AFTON, IA. Parrott seconded the motion. Roll call votes of ayes: Parrott, Cunningham, Burger, Williams and Hill. Motion carried.

Parrott moved to approve Resolution 2017-03 RESOLUTION ESTABLISHING COMPENSATION FOR COUNCIL MEMBERS WHEN ATTENDING CERTAIN MEETINGS AS A REPRESENTATIVE OF THE AFTON CITY COUNCIL. Williams seconded the motion. Roll call votes of ayes: Burger, Cunningham, Parrott, Hill and Williams. Motion carried.

Williams moved to approve Resolution 2017-04 RESOLUTION AUTHORIZING THE NUMBER, DUTIES AND COMPENSATION OF THE EMPLOYEES OF THE CITY OF AFTON, IA. Hill seconded the motion. Roll call votes of ayes: Williams, Hill, Parrott, Burger and Cunningham. Motion carried.

Hill moved to approve Resolution 2017-05 RESOLUTION PROVIDING FOR SURETY BOND/BLANKET POSITION BOND. Cunningham seconded the motion. Roll call votes of ayes: Hill, Burger, Williams, Parrott and Cunningham. Motion carried.

Hill moved to approve Resolution 2017-06 RESOLUTION ESTABLISHING CITY ATTORNEY FEES (Marion James at \$190.00/hour). Williams seconded the motion. Roll call votes of ayes: Parrott, Burger, Hill, Cunningham and Williams. Motion carried.

Cunningham moved to designate the Afton Star Enterprise as the official paper for publications. Williams seconded the motion. Roll call votes of ayes: Williams, Burger, Parrott, Cunningham. Abstain vote: Hill. Motion carried.

Hill moved to designate the day after Christmas as a holiday. Burger seconded the motion. All in favor and the motion carried.

#### **OLD BUSINESS:**

Mayor Burger gave an update on nuisance fine procedures as verified by City Attorney James. Chief Coulter will be re-serving nuisances that have not been abated and if not cleared in timeframe given will issue a citation that will go through the court system. Also discussed boarding up door on church and invoicing KLM International for the work and doing door hanger notices to houses that are leaving the garbage and recycling containers at the curb.

#### **NEW BUSINESS:**

City Maintenance/Sewer employee Shade got information from Iowa Rural Water Association regarding smoke testing to help eliminate some I&I (Inflow and Infiltration) getting into our sewer. They can help do the smoke testing for free and we would need to purchase the smoke which would cost around \$250. They could possibly schedule us in August if interested. Hill

moved to proceed with the smoke testing and Williams seconded the motion. All voted in favor and the motion carried.

Council reviewed Watt's Electric Change Order No. 5. The change order increased the bid price \$23,732.69 and extended the completion date to 2/17/17. A written detailed explanation of changes was given to the Council by Matt Kalin with JEO. Williams moved to approve the change order and Hill seconded the motion. All voted in favor and the motion carried.

Council reviewed Chapters 17-Council, 20-City Clerk, 21-City Treasurer & 30-Fire Protection and Emergency Medical First Response. No changes were made.

Council will review Chapters 9-Industrial Property Tax Exemptions, 10-Municipal Housing Commission, 15-Mayor and 16-Mayor Pro Tem at the February regular meeting.

Parrott moved to adjourn and Burger seconded the motion. All voted aye. Council adjourned at 6:59 PM.

Council had a budget workshop from 7:00 PM to 7:30 PM.

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Michelle Burger, Mayor

ATTEST: \_\_\_\_\_  
Toni Landers, City Clerk