

February 11, 2020

The Afton City Council met in regular scheduled session at 6:30 PM February 11, 2020. Mayor Burger presided with Council members Dave Cunningham, Sherry Parrott (via conference call), Jeff Burger, Steve Kinyon and Mary Hill present.

Hill moved to approve the agenda and Kinyon seconded the motion. All voted aye. Motion carried. Cunningham moved to approve the consent agenda which consisted of the minutes of January 7, 2020 meeting, report of the City Clerk/Treasurer, Afton Police Department and the following bills. Hill seconded the motion. All voted aye. Motion carried.

Employees	Gen/RU/Sr/Elec-Payroll	4,216.74
Iowa Insurance Division	Gen-Greenlawn Annual Report Fee	41.00
Madison National Life Ins.	RU/EB/Sr/Elec-Life Ins. Premiums	44.60
Michael Anderson	Mtr.Dep-Refund After Final Bill	200.49
MidAmerican Energy	Gen/Sr-Gas	172.14
Utility Fund	Mtr.Dep-Anderson Final Bill	32.51
Wellmark BC/BS	EB/RU/Sr/Elec-Feb Health Ins.	1,138.64
Windstream	Gen-Phone/Internet	322.86
Employees	Gen/RU/Sr/Elec-Payroll	4,254.03
941 Payment	Gen/RU/Sr/Elec-Jan. Payroll Taxes	2,799.02
IPERS	Gen/RU/Sr/Elec-Jan. Retirement	1,852.60
Ronda McIntosh	Mtr.Dep-Refund After Final Bill	115.28
Treasurer, State of Iowa	Gen/RU/Sr/Elec-Jan. Payroll W/H	477.26
Utility Fund	Mtr.Dep-McIntosh Final Bill	34.72
Akin Building Center	Gen/Cap.Proj/Sr-Supplies	1,204.53
Bedford Jr. Class	Rec.-Void-Tournament Cancelled	(120.00)
Bobby Dahl	Cap.Proj-Supplies for Wi-Fi Proj.	19.76
Bomgaars	Gen/RU/Sr-Supplies	82.65
Creston True Value	Gen/RU-Paint/Snow Blower Parts	260.12
Fastenal	RU-Calcium Bags	1,218.00
Graphic Displays	Cap.Equip-Police Truck Decals	280.00
Green Valley Pest Control	Gen-1 Year Pest Control Svc.	213.84
Hometown Insurance	Gen-Add & Remove Police Truck	35.00
IDALS	Gen-Animal Pound License Fee	75.00
Janice Hill	Mtr.Dep-Balance After Final Bill	141.92
Karl Chevrolet	Cap.Equip-Police Truck –Trade In	35,012.92
MMIT	Gen/Sr/Elec-Copier Contract	37.71
NAPA	RU-Plow Truck Wipers	16.18
Petty Cash	Gen-Postage & Truck Washes	44.66
RPGI	Elec-Purchase Electricity	37,660.17
SIRWA	Gen-Water	39.00
Southern Iowa Tourism	Gen-Annual Tourism Ad	145.50
Southwest Iowa REC	Elec-Parkview Svc/Wi-Fi Ctr.	1,025.66
Terrinda McIntire	Gen-February Cemetery Contract	3,415.83
Treasurer State of Iowa	Sr/Elec-Sales Tax	1,955.33
Utility Fund	Mtr. Dep-Hill Final Bill	58.08
Veenstra & Kimm	Sr.-Lagoon Piping Study	904.50

Verizon Wireless	Gen-Police Internet	40.01
Wilson, Hanson & Assoc.	Gen-Legal Fees	204.36
Employees	Gen/RU/Sr/Elec-Payroll	4,261.26
Afton Star Enterprise	Gen-Publications & Subscription	364.49
Birmingham Receipt Book	Gen/Sr/Elec-Receipt Books	191.19
Casey's Business Mastercard	Gen/Rec-Gas & Concession Supplies	121.21
United Farmers Coop	RU/Sr-Gas	463.91
AgriLand FS	Cap.Proj-Propane for Heater-Wi-Fi	80.00
AgriVision	RU-Backhoe Maintenance Supplies	50.38
Brown Supply Co.	RU-Snow Plow Blade	405.00
Iowa One Call	Sr/Elec-Locates	3.60
Jim's Sanitation	Gen-Garbage/Recycling	5,273.31
K4KREW	Gen-Stump Grinding at Cemetery	192.00
NAPA	RU/Sr-Vehicle Maint. Supplies	126.20
Southwest Iowa REC	Elec-Repairs to Street Light	281.60
Wellmark BC/BS	EB/RU/Sr/Elec-Mar. Health Ins.	<u>1,138.64</u>
	TOTAL	\$ 112,625.41

General Fund	\$ 10,713.61	Road Use	2,503.29
Employee Benefit	6,455.18	Recreation	(85.79)
Capital Project	1,246.55	Capital Equipment	35,292.92
Sewer Fund	1,803.45	Electric Fund	41,381.17
Meter Deposit	583.00	Payroll	<u>12,732.03</u>
		TOTAL	\$ 112,625.41

RECEIPTS:

General	\$ 10,504.90	Road Use	\$ 11,488.73
Employee Benefit	359.04	Emergency	62.49
LOST	8,939.81	Sewer	7,390.42
Sewer Sinking	3,090.00	Electric	73,823.76
Electric Sinking Fund	13,722.00	Meter Deposit	<u>65.00</u>
		TOTAL	\$ 129,446.15

PUBLIC HEARING: At 6:30 PM Mayor Burger announced it was time for the public hearing on the Proposed Property Tax Levy with a maximum tax levy of \$194,669 and maximum tax rate of \$11.82548 per \$1,000 after rollback for a .35% increase. There was no one present with comments and no comments had been received at City Hall. Mayor Burger closed the hearing at 6:31 PM

PUBLIC FORUM:

Ken Kasper, East Union Superintendent, explained the PPEL (Physical Plant & Equipment Levy) the school is trying to get passed. The election will be held on March 3rd. Ken handed out information on PPEL and discussed what it will be used for. He mentioned it will not raise taxes at this time and they do not anticipate an increase in school property taxes. Anyone with question or concerns can contact Ken or a school board member.

RESOLUTIONS/ORDINANCES:

Hill moved to approve Resolution 2020-08 A RESOLUTION APPROVING THE MAXIMUM PROPERTY TAX DOLLARS FOR THE FISCAL YEAR ENDING JUNE 30, 2021 FOR THE CITY OF AFTON, IOWA. Parrott seconded the motion. Roll call votes of ayes: Burger, Hill, Kinyon, Parrott and Cunningham. Motion carried.

Hill moved to approve Resolution 2020-09 RESOLUTION SETTING PUBLIC HEARING FOR FISCAL YEAR 2021 BUDGET FOR THE CITY OF AFTON, IOWA. Cunningham seconded the motion. Roll call votes of ayes: Hill, Parrott, Cunningham, Burger and Kinyon. Motion carried.

Parrott moved to place Ordinance No. 244 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF AFTON, IOWA, 2018 BY AMENDING PROVISION PERTAINING TO SIDEWALK STANDARDS on its second reading. Hill seconded the motion. Roll call votes of ayes: Parrott, Cunningham, Hill Kinyon and Burger. Motion carried.

Parrott moved to waive the 3rd reading of Ordinance No. 244. Hill seconded the motion. Roll call votes of ayes: Burger, Kinyon, Hill, Cunningham and Parrott. Motion carried.

Hill moved to approve Ordinance No. 244. Parrott seconded the motion. Roll call votes of ayes: Cunningham, Hill, Parrott, Kinyon and Burger. Motion carried.

Hill moved to place Ordinance No. 245 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF AFTON, IOWA, 2018, BY AMENDING PROVISIONS PERTAINING TO SOLID WASTE COLLECTION FEES (increase 50 cents/mo.) on its second reading. Parrott seconded the motion. Roll call votes of ayes: Kinyon, Parrott Hill, Burger and Cunningham. Motion carried.

Parrott moved to waive the 3rd reading of Ordinance No. 245. Kinyon seconded the motion. Roll call votes of ayes: Hill, Parrott, Burger, Cunningham and Kinyon. Motion carried.

Hill moved to approve Ordinance No. 245. Parrott seconded the motion. Roll call votes of ayes: Cunningham, Burger, Hill, Kinyon and Parrott. Motion carried.

OLD BUSINESS:

Council discussed progress of Wi-Fi Center. Clerk Landers reported on a \$3,000 grant received from Southwest Iowa REC and stated a YACC grant request is pending. An extension requested on the DNR Derelict Building grant notice was received extending completion to 5/29. Hill reported she is in contact with Quality Glass on a door they have on hand and she is waiting on price. Hill said Brian Eckels will volunteer to blow in insulation and it will be done next week. Richard Siddens was present to give an update on the volunteer work. All drywall is hung but needs heat to be 50 degrees in order to tape and mud. Council will look into different electric heat options. Council discussed original door & window estimates and once Hill gets updated prices Council wants to proceed with lowest cost option. Kinyon moved to order the doors and windows (as just discussed) and Cunningham seconded. All voted in favor and the motion carried.

Council reviewed map of city owned parcel with proposed area being possibly purchased for a discount retail store project. The parcel is north and east of the city electric substation. Landers

showed an option so the retail store drive would be separated from the substation driveway. Concerns were mentioned with traffic at the Hwy 169/34 intersection, DOT will not allow access from Hwy 34 and other issue is City purchased parcel from Iowa DOT in 2008 as "Permanent Public Use" for our entrance sign project. Clerk Landers mentioned they are also looking at a couple other options in the area. Hill would like the entrance area to remain as is and leave the trees and felt there were better options for the store. Council is interested in seeing the retail store built in Afton. Parrott motioned interested in selling pending all other options exhausted and will consider selling it then. Cunningham seconded the motion. All voted in favor and the motion carried.

NEW BUSINESS:

Mindy Schaefer, Union County Assessor, presented information on how the Assessor's office uses market values for residential valuations and the median is currently around 91% which is too low and needs to be around 95%. They need to do a complete residential revaluation. Contracting estimate is \$600,000 and would be completed for 2024 valuations. Mindy is requesting doing a cost share with the Assessor's Office, County, Cities and Schools. Her estimate for Afton's share is \$9,500. She is still checking into ways and legalities of doing the cost share but just wanted to let everyone know why it is needed and what they are working on.

Hill moved to appoint Samantha Needham to the Recreation Board. Cunningham seconded the motion. All voted in favor and the motion carried. Needham will fill Kelsey Lear's term that will expire September 1, 2021.

Council was updated by Hill, Landers and Sandy Ralya on projects around Afton being discussed by the Wellmark Healthy Hometown Committee. Bumpouts, Crosswalks, Pocket Parks, Parklets, Trails, Wayfinding Signage are being considered. Ralya & her husband will donate up to \$1,000 and design & plant the park planters. They would like to get 6-7 more planters around town. Council agreed to let them proceed with projects but to keep Council informed when more information is gathered on costs, grants, etc.

Council reviewed revised employee handbook and discussed changes. Cunningham moved to approve the revised Employee handbook as presented by Clerk Landers. Burger seconded the motion. All voted in favor and the motion carried.

Parrott moved to adjourn and Cunningham seconded the motion. All voted in favor and the Council adjourned at 8:31 PM.

Council had a workshop to discuss the 2020-2021 Budget from 8:32 PM to 8:48 PM.

Michelle Burger, Mayor

ATTEST: _____
Toni Landers, City Clerk