

April 14, 2020

The Afton City Council met in regular scheduled session at 6:30 PM April 14, 2020. Due to the COVID-19 Pandemic the meeting was held via conference call and/or online through FreeConferenceCall.com. Phone number, access code, and online information were available on the agenda for the public to access the meeting. Mayor Burger presided with Council members Dave Cunningham, Sherry Parrott, Mary Hill, Steve Kinyon and Jeff Burger present.

Parrott moved to approve the agenda and Kinyon seconded the motion. All voted aye. Motion carried. Parrott moved to approve the consent agenda which consisted of the minutes of March 10, 2020 meeting, report of the City Clerk/Treasurer, Afton Police Department (Hill requested Chief McGuire follow up on vehicles parking on sidewalk and trailer park & Parrott had questions on 708 E. Grand nuisance), and the following bills. Cunningham seconded the motion. All voted aye. Motion carried.

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| Employees | Gen/RU/Sr/Elec-Payroll | 4,195.18 |
| 941 Payment | Gen/RU/Sr/Elec-Mar. Payroll Taxes | 2,885.51 |
| IPERS | Gen/RU/Sr/Elec-Mar. Retirement | 1,862.13 |
| Feeders Grain & Supply Inc. | Rec-Fence Supplies | 528.66 |
| Marcie Miller | Gen-Comm. Ctr. Rent Refund | 75.00 |
| MidAmerican Energy | Gen/Sr-Gas | 146.17 |
| SAPIC | Gen-Cemetery Dues | 40.00 |
| T&S Industries | Sr-Ship Lagoon Samples to Lab | 15.97 |
| Treasurer State of Iowa | Gen/RU/Sr/Elec-March Payroll W/H | 455.83 |
| Wellmark BC/BS | EB/RU/Sr/Elec-April Health Ins. | 1,138.64 |
| Windstream | Gen-Phone/Internet | 300.45 |
| Kyra Lane/Jon Snyder | Mtr.Dep-Balance After Final Bill | 36.77 |
| Postmaster | Gen/Sr/Elec- Postage Stamps | 55.00 |
| Treasurer State of Iowa | Sr/Elec-Sales Tax | 1,831.09 |
| Utility Fund | Mtr.Dep-Condit & Lane Finals | 358.23 |
| Employees | Gen/RU/Sr/Elec-Payroll | 4,246.53 |
| Afton Star | Gen-Publications | 259.02 |
| Ahlers & Cooney P.C. | Elec-Legal Fee-Pole Attachment | 336.00 |
| Akin Building Supply | Cap.Proj-Wi-Fi Ctr Supplies | 40.39 |
| Bomgaars | Gen/RU-Supplies | 42.40 |
| Creston True Value | Gen-Office & Comm. Ctr. Supplies | 28.78 |
| IAMU | Elec-Spring Energizers | 142.80 |
| Keul Electric LLC | Cap.Proj-Wi-Fi Project Electric | 5,258.58 |
| Mainstay Systems Inc. | Gen-Computer Equipment | 859.00 |
| MMIT | Gen/Sr/Elec-Copier Contract | 37.71 |
| Premier Printer Supplies | Gen/Sr/Elec-Copier & Printer Toner | 179.90 |
| RPGI | Elec-Purchase Electricity | 28,907.35 |
| Service Techs Inc. | RU-Mower Supplies | 22.76 |
| SIRWA | Gen-Water | 39.00 |
| Southwest Iowa REC | Elec-Electrical Work | 511.79 |
| State Hygienic Lab | Sr-Lagoon Test Samples | 113.00 |
| T&S Industries | Sr-Ship Lagoon Sample Tests | 15.97 |
| Terrinda McIntire | Gen-April Cemetery Contract | 3,415.84 |

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| Verizon Wireless | Gen-Police Internet | 40.05 |
| Walmart | Gen/Rec/Sr/Elec-Supplies | 105.57 |
| Wesco | Elec-Meter Sleeves | 43.71 |
| Wilson, Hanson & Assoc. | Gen-Legal Fees | 106.00 |
| Afton Vet Clinic | Gen-Vaccinate Pound Dogs | 80.00 |
| Card Services | Gen/Rec-Cemetery & Rec Supplies | 199.31 |
| Casey's Business MasterCard | Gen-Gas | 111.33 |
| Gary Munstermann | Econ.Dev-Ext. Beautification Grant | 500.00 |
| Jack Landers | Elec-Refund on Credit-Final Bill | 50.83 |
| Steve & Jean Kinyon | Econ.Dev-Ext. Beautification Grant | 500.00 |
| Jim's Sanitation | Gen-Garbage/Recycling Collection | 5,255.79 |
| Madison National Life Ins. | RU/EB/Sr/Elec-Life Ins. Premiums | 44.60 |
| Schildberg Construction | Gen/RU-Rock | 1,197.97 |
| Secretary of State | Gen-Notary Renewals | 60.00 |
| Shelly Hardisty | Gen-Comm. Ctr. Rent Refund | 75.00 |
| Treasurer State of Iowa | Sr/Elec-Sales Tax | 1,561.65 |
| United Farmers Coop | Gen/RU/Sr-Gas & Grass Seed | 364.10 |
| David McNeill Tree Svc. | RU-Remove 3 Dead ROW Trees | 200.00 |
| J&J Plumbing Htg. Cooling | Gen-Comm Ctr. Faucet Installed | 475.17 |
| MidAmerican Energy | Gen/Sr-Gas | 77.75 |
| Wellmark BC/BS | EB/RU/Sr/Elec-Health Insurance | 1,138.64 |
| Windstream | Gen-Phone/Internet | 300.05 |
| TOTAL | | \$ 70,868.97 |

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| General Fund | \$ 12,177.36 | Road Use | 1,525.44 |
| Employee Benefit | 6,529.77 | Economic Development | 1,000.00 |
| Recreation | 711.07 | Capital Project | 5,298.97 |
| Sewer Fund | 983.41 | Electric Fund | 33,806.24 |
| Meter Deposit | 395.00 | Payroll | 8,441.71 |
| TOTAL | | \$ | 70,868.97 |

RECEIPTS:

| | | | |
|-------------------|--------------|-----------------------|-------------|
| General | \$ 15,524.63 | Road Use | \$ 4,283.32 |
| Employee Benefit | 475.88 | Emergency | 75.01 |
| LOST | 11,515.05 | Walking Trail | 22.49 |
| Tyler Cemetery | 268.20 | Huss Cemetery | 44.97 |
| Recreation | 3,895.00 | Perpetual Care | 80.13 |
| Sewer | 7,620.33 | Sewer Sinking | 3,179.76 |
| Sewer Improvement | 83.66 | Sewer Reserve | 283.67 |
| Electric | 75,957.52 | Electric Sinking Fund | 13,722.00 |
| Meter Deposit | 221.97 | Sick Leave | 22.95 |
| TOTAL | | \$ | 137,276.54 |

PUBLIC FORUM: No one on the call or online had questions.

RESOLUTIONS:

Cunningham moved to approve Resolution 2020-11 RESOLUTION TO SET A PUBLIC MEETING FOR THE PURPOSE OF ACCEPTING COMMENTS ON THE CITY OF AFTON MAKING APPLICATION FOR A USDA RURAL DEVELOPMENT GRANT FOR A NEW SKID LOADER WITH ANGLE BLADE, BROOM AND ROTARY MOWER ATTACHMENTS. Burger seconded the motion. Roll call votes of ayes: Hill, Kinyon, Cunningham, Burger and Parrott. Motion carried.

Hill moved to approve Resolution 2020-12 RESOLUTION IN SUPPORT OF IOWA ECONOMIC DEVELOPMENT AUTHORITY (IEDA) COMMUNITY CATALYST BUILDING REMEDIATION PROGRAM GRANT APPLICATION AND APPROVING CITY FUNDING AMOUNT. Cunningham seconded the motion. Roll call votes of ayes: Parrott, Burger, Cunningham, Kinyon and Hill. Motion carried.

Parrott moved to approve Resolution 2020-13 RESOLUTION PROVIDING FOR MINIMUM STAFFING AND PAY DURING COVID-19 PANDEMIC. Burger seconded the motion. Roll call votes of ayes: Cunningham, Kinyon, Hill, Parrott and Burger. Motion carried.

OLD BUSINESS:

Wi-Fi Center Project Update: Clerk Landers reported a YACC Grant was received for \$5,000 bringing estimated grants and donation to \$14,775. The asbestos removal is scheduled for 4/20 and Quality Glass will try to install after asbestos crew is done or hang plywood. Hill will check with Brian Eckels to see if he can install windows. Eckels work schedule has been busy and he hasn't had time to volunteer to tape, mud and texture yet.

Hill reported the pocket park is proceeding and all the funds were raised to purchase the plants. Landers confirmed a total of \$1,423 had been deposited.

City Attorney Weeks was present online to give update on court case for dangerous building at 250 N. Douglas. Due to COVID-19 the case will be continued to either June or July. We can either dismiss or proceed with the court continuance. Hill moved to go with court continue COVID-19 date. Parrott seconded the motion. All voted in favor and the motion carried.

Bids for summer asphalt street maintenance were reviewed. Clerk Landers updated the low bid was still about \$10,000 over estimated budget and with pandemic going on and people traveling less our road use tax revenues may also be less for FY2021. Landers said Street Employee Shade suggested dropping E. Polk Street for now and we can adjust more if needed. Parrott moved to approve the low bid of Blacktop Service for \$130.00/ton and cut out more if needed for budget. Kinyon seconded the motion. All voted in favor and the motion carried.

Kinyon moved to approve the Wastewater Treatment Lagoon Improvement Agreement for Engineering Services with Veenstra & Kimm, Inc. for \$14,900. Hill seconded the motion. All voted in favor and the motion carried.

NEW BUSINESS:

Council discussed \$2,400 CARES Act Donation received from Lyman & Pam Hatcher. Parrott moved to use \$1,200 for Walking Trail Repairs and \$1,200 for Healthy Hometown Projects. Cunningham seconded the motion. All voted in favor and the motion carried.

Parrott moved to share proceeds on sale of 1996 Ford Crown Vic with Afton Fire Department. Hill seconded the motion. All voted in favor and the motion carried. \$1,111.50 to Afton Fire and \$1,111.50 back into General fund.

Parrott moved to approve Feldhacker Contracting, LLC bid of \$1,175 to seal cracks in asphalt walking trail. Cunningham seconded the motion. All voted in favor and the motion carried.

Hill moved to approve David McNeill Tree Service bid of \$4,750 for trimming branches from all main, secondary and service electric lines on Map 2. Parrott seconded the motion. All voted in favor and the motion carried.

Hill moved to approve David McNeill Tree Service bid for removal of dead trees in City right-of-ways: West Pearl Street 2 dead Ash trees at \$550 & E. Scott Street 1 dead Elm at \$150. Parrott seconded the motion. All voted in favor and the motion carried. Note: Police Chief McGuire stated he and Street Employee Shade could remove the small dead Elm on E. Scott.

Council reviewed 5 grant options received from SICO. After discussing each grant cost to city and options, Hill moved to look into applying for the three (3) CDBG Homeowner grants (Exterior Improvements, Architectural Barriers and Energy Efficiency Improvements). Parrott seconded the motion. All voted in favor and the motion carried.

Cunningham moved to adjourn and Burger seconded the motion. All voted in favor and the Council adjourned at 7:20.

Michelle Burger, Mayor

ATTEST: _____
Toni Landers, City Clerk