

May 12, 2020

The Afton City Council met in regular scheduled session at 6:30 PM May 12, 2020. Due to the COVID-19 Pandemic the meeting was held in person, via conference call and/or online through FreeConferenceCall.com. Phone number, access code, and online information were available on the agenda for the public to access the meeting. Mayor Burger presided with Council members Dave Cunningham, Steve Kinyon, Sherry Parrott, Mary Hill and Jeff Burger present.

Parrott moved to approve the agenda and Burger seconded the motion. All voted aye. Motion carried. Parrott moved to approve the consent agenda which consisted of the minutes of April 14, 2020 meeting, report of the City Clerk/Treasurer, Afton Police Department (with a couple comments on nuisances at 202 N Grant & 608 E Filmore) and the following bills. Burger seconded the motion. All voted aye. Motion carried.

Employees	Gen/RU/Sr/Elec-Payroll	4,230.53
Utility Fund	Gen-Irving Graving Bricks	120.00
Employees	Gen/RU/Sr/Elec-Payroll	4,246.53
941 Payment	Gen/RU/Sr/Elec-Apr. Payroll Taxes	4,179.03
IPERS	Gen/RU/Sr/Elec-Apr. Retirement	2,771.10
Treasurer State of Iowa	Gen/RU/Sr/Elec-Apr. Payroll W/H	675.78
Gary Clear	Elec-AC Rebates-2 Properties	200.00
JC Grafix	Rec-Baseball/Softball Uniforms	3,870.00
SIRWA	Gen-Water	39.00
Verizon Wireless	Gen-Police Internet	40.01
Afton Star	Gen-Publications	395.93
Ahlers & Cooney	Elec-Legal Fee-Pole Attachment	576.00
Akin Building Center	Cap.Proj-Wi-Fi Project Supplies	352.36
Ben Walter	Gen-Comm Ctr Refund	75.00
Casey's Business M/C	Gen-Gas	97.21
Creston True Value	Cap.Proj/RU-Paint/Supplies	295.31
Environmental Property	Cap.Proj-Wi-Fi Asbestos Removal	2,100.00
Galls	Gen-Police Uniform	151.28
Iowa DOT	RU-Salt	919.53
Iowa Tool & Mfg. Inc.	RU-Culvert Supplies	294.61
Jim's Sanitation	Gen-Garbage & Recycling	5,275.28
MMIT	Gen/Sr/Elec-Copier Maintenance	40.98
Office Machines	Gen/Sr/Elec-Office Supplies	91.52
Quality Glass Company	Cap.Proj-Wi-Fi Doors & Windows	1,825.00
RPGI	Elec-Purchase Electricity	26,308.88
Service Techs	RU-Chainsaw Loop	47.85
Southwest Iowa REC	Elec-Outage-Substation Switching	2,341.20
T&S Industries	Sr-Ship Lagoon Samples to Lab	16.78
Terrinda McIntire	Gen-May Cemetery Contract	3,415.84
Treasurer, State of Iowa	Sr/Elec-Sales Tax	1,497.69
Walmart	Gen/Sr/Elec-Camera & Supplies	167.02
Wilson, Hanson & Assoc.	Gen-Legal Fees	180.00

Card Services	Gen/Sr/Elec-Stamped Envelopes	1,317.35
Carey Lynam	Gen-Spray Park/Entrance for Weeds	225.00
Commercial Recreation	Gen-Splashpad Flower Petal	340.00
Madison National Life Ins.	RU/EB/Sr/Elec-Life & Supplemental	44.60
Schildberg Construction	RU-Rock	130.38
Tammy Ross	Gen-Comm. Ctr. Refund	75.00
United Farmers Coop	Gen/RU/Sr-Gas & Grass Seed	287.31
USA Bluebook	Sr-Locate Flags	25.92
Utility Fund	Elec-LED Rebate/CCtr Refund	95.00
Ben Walter	Gen-Void Ck-Comm Ctr Rent	(75.00)
David McNeill	Elec-Electric Line Clearing-Map 2	4,750.00
Office Machines	Gen/Sr/Elec-Office Supplies	54.86
Windstream	Gen-Phone/Internet	299.66
TOTAL		\$ 74,407.33

General Fund	\$ 11,431.85	Road Use	1,485.00
Employee Benefit	7,658.53	Recreation	3,870.00
Capital Project	4,567.27	Sewer Fund	558.87
Electric Fund	36,358.75	Payroll	8,477.06
TOTAL		\$	74,407.33

#### RECEIPTS:

General	\$ 57,510.33	Road Use	\$ 9,840.97
Employee Benefit	8,817.69	Emergency	1,468.92
LOST	7,555.88	Walking Trail	1,200.00
Capital Project	8,250.00	Perpetual Care	80.00
Sewer	7,129.72	Sewer Sinking	3,090.00
Electric	70,606.28	Electric Sinking Fund	13,722.00
Meter Deposit	645.00	TOTAL	\$ 189,916.79

#### PUBLIC HEARING:

At 6:34 PM Mayor Burger announced it was time for the public hearing on Afton's plan to file an application for Federal Assistance for the purchase of a skid loader with three attachments. There were no comments received at the meeting or at City Hall. Mayor Burger closed the public hearing at 6:35 PM.

At 6:35 PM Mayor Burger announced it was time for the public hearing on the current FY2020 Budget Amendment. There were no comments received at the meeting or at City Hall. Mayor Burger closed the public hearing at 6:36 PM.

#### PUBLIC FORUM:

Clerk Landers announced Iowa Select will be installing their "Free Little Pantry" this Thursday early afternoon in our park.

**RESOLUTIONS:**

Parrott moved to approve Resolution 2020-14 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AFTON AGREEING TO APPLY FOR FINANCIAL ASSISTANCE WITH USDA, RURAL DEVELOPMENT FOR PURCHASE OF SKID LOADER WITH THREE ATTACHMENTS. Burger seconded the motion. Roll call votes of ayes: Cunningham, Kinyon, Burger, Hill and Parrott. Motion carried.

Hill moved to approve Resolution 2020-15 A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2020. Burger seconded the motion. Roll call votes of ayes: Parrott, Hill, Cunningham, Burger and Kinyon. Motion carried.

**OLD BUSINESS:**

Hill updated volunteers are texturing walls & ceiling at Wi-Fi Center and plan to start painting on Monday. Kinyon wondered about putting benches in front and patio type furniture on back concrete slab and Parrott said there is no money left for that. Clerk Landers said a picnic table from park could be used in back temporarily once it is open and we could raise money for outdoor furniture. Landers asked when to discuss center hours and when to have Wi-Fi installed and was directed to start internet process with Windstream. Concerns over security levels for Wi-Fi were discussed and Landers is to check on options with Windstream.

A Wellmark Healthy Hometown group Pocket Park project update was given by Hill. Doug Jones has volunteered and will be spreading the gravel, plants are still in vendor's field and when his employees return will be dug up, potted and delivered. There is a need for more bricks and also for split rail fence. Hill asked Chief McGuire if he had anyone needing community service that could help with the project and he will do some checking.

Council reviewed SICOG Letter of Engagement for our 2020 CDBG Housing Project dual-application for Architectural Barriers & Exterior Improvements grants. SICOG will complete the Tier 1 Environmental Review, Income/Ownership Verification and Administration Plan for this project at a cost not to exceed \$3,000. Burger moved to approve the SICOG Letter of Engagement and Parrott seconded the motion. All voted in favor and the motion carried.

**NEW BUSINESS:**

Mark Reinders, Franchise Manager with MidAmerican Energy, was present online to discuss our gas franchise due to expire June 12, 2020. Reinders explained the process to renew a 25 year gas franchise. MidAmerican will reimburse the City of Afton for all publications and costs associated with the renewal. He provided and reviewed copies of our current Gas Franchise ordinance, roles of the utility franchise, renewal info and steps, and options of imposing a franchise fee with estimated revenues from a fee. Parrott moved to set a public hearing for the gas franchise on June 9, 2020 at 6:30 PM with a zero% franchise fee. Cunningham seconded the motion. Roll call votes of ayes: Hill, Kinyon, Burger, Parrott and Cunningham. Motion carried.

Union County Fair Association has completed the application process for a 14-day beer license with an effective date of 7/14/2020. Clerk Landers noted the sketch will remain the same as was used at the Union County Fair in 2019 and that Board President Ben Adamson stated they will follow all state COVID-19 guidelines that may be in place and if the City has additional

requirements to let them know. Cunningham moved to approve the 14 Day Class B Beer License and Burger seconded the motion. All voted in favor and the motion carried.

Casey's General Store request to renew their Cigarette/Tobacco/Nicotine/Vapor application was reviewed. Chief McGuire noted no violations or issues. Burger moved to approve Casey's cigarette permit and Parrott seconded the motion. All voted in favor and the motion carried.

Parrott moved to adjourn and Burger seconded the motion. All voted in favor and the Council adjourned at 7:12 PM.

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Michelle Burger, Mayor

ATTEST: \_\_\_\_\_  
Toni Landers, City Clerk