

November 10, 2020

The Afton City Council met in regular scheduled session at 6:31 PM November 10, 2020. Due to the COVID-19 Pandemic and social distancing guidelines the meeting was held at the Afton Community Center. Mayor Burger presided with Council members Dave Cunningham, Jeff Burger, Steve Kinyon, Sherry Parrott and Mary Hill present.

Parrott moved to approve the agenda and Kinyon seconded the motion. All voted aye. Motion carried. Parrott moved to approve the consent agenda which consisted of the minutes of October 13, 2020 meeting, report of the City Clerk/Treasurer, Afton Police Department and the following bills. Cunningham seconded the motion. All voted aye. Motion carried.

Employees	Gen/RU/Sr/Elec-Payroll	4,375.69
Jesse Shade	RU-Receiver Hook	106.99
Larry Downey	RU-Skid Loader Trailer	1,300.00
Employees	Gen/RU/Sr/Elec-Payroll	4,427.53
941 Payment	Gen/RU/Sr/Elec-Oct Payroll Taxes	4,389.81
David McNeill	Elec-Trim Trees from Elec. Lines	250.00
IPERS	Gen/RU/Sr/Elec-Oct Retirement	2,862.14
Treasurer State of Iowa	Gen/RU/Sr/Elec-Oct Payroll W/H	710.93
Afton Fire Department	Rec-EMT Svc-2 Saturdays POIYFL	500.00
Afton Star	Gen/Elec-Ads & Publications	511.52
Akin	Gen/RU/Rec-Supplies	212.21
Bomgaars	RU-Shop Supplies	82.90
East Union Schools	Rec-Concessions Supplies	516.46
Iowa One Call	Sr/Elec-Locates	13.50
Jim's Sanitation	Gen-Garbage/Recycling/Stickers	5,331.84
Office Machines	Gen/Sr/Elec-Office Supplies	72.83
Quill	Gen/Sr/Elec-Office Supplies	43.91
RPGI	Elec-Purchase Electricity	31,212.48
SIRWA	Gen/Sr-Water	143.38
Southwest Iowa REC	Elec-Electric Maintenance	681.66
State Hygienic Lab	Sr-Lagoon Test Samples	98.00
Terrinda McIntire	Gen-November Cemetery Contract	3,518.34
Treasurer State of Iowa	Sr/Elec-Sales Tax	1,500.62
Utility Fund	Elec-LED Rebate	24.00
Veenstra & Kimm Inc.	Sr-Lagoon Piping Project-Engr Svc	621.00
Verizon Wireless	Gen-Police Internet	40.01
Wilson, Hanson & Assoc.	Gen-Legal Fees	164.00
AccuJet LLC	Sr-Cleaning/Televising Sewer Main	7,761.12
Brown Power & Control	Elec-Storm Siren Repair/Locates	899.86
Casey's	Gen-Gas	124.20
Fareway	Rec-Concession Supplies	52.65
Floyd Richardson III	Mtr.Dep-Refund Balance after Final	95.43
Iowa Pump Works	Sr-Floats for Lift Station	93.17
Iowa Tool & Mfg. Inc.	RU-Culverts	418.80

United Farmers Coop	Gen/RU/Sr-Gas	302.72
Utility Fund	Mtr.Dep-Richardson Final Bill	19.57
Card Services	Gen/Sr/Elec-Supplies/Training	358.00
Irving Monument	Gen-Repairs to 33 Headstones	2,150.00
MidAmerican Energy	Gen/Sr-Gas	67.33
Utility Fund	Mtr.Dep-Cain Final Bill	<u>160.00</u>
	<b>TOTAL</b>	<b>\$ 76,214.60</b>

General Fund	\$ 12,227.96	Road Use	2,116.98
Employee Benefit	7,962.88	Recreation	1,095.07
Sewer Fund	8,992.59	Electric Fund	34,740.90
Meter Deposit	275.00	Payroll	<u>8,803.22</u>
		<b>TOTAL</b>	<b>\$ 76,214.60</b>

#### RECEIPTS:

General	\$ 76,597.42	Road Use	7,307.70
Employee Benefit	10,851.88	Emergency	1,860.99
LOST	9,990.87	Recreation	1,680.75
Sewer	8,837.34	Sewer Sinking	3,128.34
Electric	77,166.75	Electric Sinking Fund	<u>13,614.17</u>
Meter Deposit	285.00	<b>TOTAL</b>	<b>\$ 211,321.21</b>

**PUBLIC FORUM:** No one present spoke.

#### RESOLUTION:

Parrott moved to approve Resolution 2020-24 RESOLUTION ADOPTING THE CORRECTED SERVICE RULES OF THE MUNICIPAL ELECTRIC UTILITY FOR THE CITY OF AFTON (Added Level 1 Standard Application Form & Interconnection Agreement). Hill seconded the motion. Roll call votes of ayes: Burger, Parrott, Hill, Cunningham and Kinyon. Motion carried.

#### OLD BUSINESS:

Mindi Schaefer, Union County Assessor, updated the Council on the 2024 Residential Evaluations. Their conference board approved the 2024 review at their March meeting and the contractor will be starting in 2022 with door-to-door in 2023. They negotiated a payment plan that fits the Assessor's budget so she will not need funds from Afton.

Council reviewed CDBG Housing standard policies and contracts:

- Equal Opportunity Policy Statement
- Policy on the Prohibition of the Use of Excessive Force
- Signature Authorization for Alternate Signators
- Form of Resolution Code of Conduct
- Form of resolution Procurement Policy
- Public Notice Affirmative Fair Housing Policy
- Guide Form Residential Anti-Displacement and Relocation Assistance Plan
- Certification of Compliance CDBG Procurement Standards

- General Administrative Agreement with SICO
- Technical/Lead Services Agreement with SICO
- Subrecipient Agreement with SICO
- Council Acceptance of Applications

Hill moved to approve signing all the policies and contracts and to add Michelle Burger, Toni Landers, Mary Hill and Roxy Walter to the Signature Authorization for Alternate Signators document. Cunningham seconded the motion. Roll call votes of ayes: Burger, Parrott, Hill, Kinyon and Cunningham. Motion carried.

Council discussed a Bumpout project that came out of the Wellmark Healthy Hometown group meetings. The group received verbal permission in October from IDOT to proceed. Engineering estimate was \$8,000+ and SICO felt it was a good project for grants. Kinyon moved to proceed with trying to get grants for the engineering and design process for this project. Hill seconded the motion. All voted in favor and the motion carried.

#### **NEW BUSINESS:**

Parrott moved to approve the renewal of our current Wellmark BC/BS health and dental plan with a 19.6% increase. Cunningham seconded the motion. Roll call votes of ayes: Hill, Kinyon, Cunningham, Parrott and Burger. Motion carried.

Parrott moved to reappoint DJ Christensen and Mark Williams to the Planning & Zoning Board; Dawn Arnold to the Board of Adjustment; and Clarissa McCollough to the Recreation Board. Burger seconded the motion. All voted in favor and the motion carried. Note: P&Z & BOA terms will run through 11/12/2025 & Recreation through 09/01/23

Council discussed Union County Public Funding Council invoice for \$500 for Afton's annual Union County Development Association (UCDA) dues. Parrott has been Afton's representative on the UCDA Board and stated most meetings are on Creston items and doesn't feel we should join. Mayor Burger also feels it hasn't been beneficial. Parrott mentioned not automatically contributing \$500 to Afton Development Corporation (ADC) unless a certain project or reason what the money would be used for was given. Kinyon moved to not join UCDA and Parrott seconded the motion. All voted in favor and the motion carried. Parrott moved to not use \$500 now and if ADC has a project we will look at it then. Burger seconded the motion. Cunningham, Burger, Parrott and Kinyon voted Aye and Hill Abstained.

Parrott moved to allow Clerk Landers attend virtual 2020 Budget Workshop Tuesday, November 17 from 10 AM – 3 PM. Burger seconded the motion. All voted in favor and the motion carried.

The IEDA Community Catalyst Grant is open for pre-application for their 2021 grant. Clerk Landers noted Rogelio Lopez acquired the old bank building (191 E. Kansas) to the east of their restaurant this summer and would like to fix it up or tear down if too costly for repairs. Jeremy Rounds with SICO met with Rogelio and Landers and looked at building and went through list of questions on use for building and getting estimates with Rogelio and feels it is a good possibility for the grant. Parrott moved to proceed with the pre-application for this building and Burger seconded the motion. All voted in favor and the motion carried.

Council reviewed janitorial service bid for the Wi-Fi Center once a week for \$160/mo and once a month with one deep cleaning a year for Community Center for \$90/mo. Kinyon moved to approve Innovative Industries, Inc's bid for janitorial services and Parrott seconded the motion. All voted in favor and the motion carried.

Parrott moved to adjourn and Burger seconded the motion. All voted in favor and the Council adjourned at 7:21 PM.

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Michelle Burger, Mayor

ATTEST: \_\_\_\_\_  
Toni Landers, City Clerk