

July 13, 2021

The Afton City Council met in regular scheduled session at 6:30 PM July 13, 2021. Mayor Burger presided with Council members Mary Hill, Sherry Parrott, Dave Cunningham, Jeff Burger and Steve Kinyon present.

Parrott moved to approve the agenda and Kinyon seconded the motion. All voted aye. Motion carried. Parrott moved to approve the consent agenda which consisted of the minutes of June 8, 2021 meeting, report of the City Clerk/Treasurer, Afton Police Department and the following bills. Kinyon seconded the motion. All voted aye. Motion carried.

Employees	Gen/RU/Sr/Elec-Payroll	4,395.02
Mayor Payroll	Gen-2 nd Qtr Payroll	461.75
Brant Looney	Mtr.Dep-Balance After Final	210.65
Green Valley Pest Control	Rec-Spray Fields for Bees	65.00
Madison National Life Ins.	RU/EB/Sr/Elec-Life/Supplemental	45.46
MidAmerican Energy	Gen/Sr-Gas	33.90
Southwest Iowa REC	Rec-Ball Field Electricity	177.00
Utility Fund	Mtr.Dep-Edwards/Looney/Lopez	474.35
Wellmark BC/BS	Gen/RU/Sr/Elec-July Health Ins.	1,371.92
Jason Wilkey Tree & Turf	Gen-Treat 3 Ash Trees in Park	827.00
Windstream	Gen-Internet	331.50
Employees	Gen/RU/Sr/Elec-Payroll	4,372.96
941 Payment	Gen/RU/Sr/Elec-Jun Payroll Taxes	2,973.28
Iowa Dept of Revenue	Gen/RU/Sr/Elec-Jun Payroll W/H	483.75
IPERS	Gen/RU/Sr/Elec-Jun Retirement	1,898.28
Petty Cash	Gen-Postage & Clean Rugs	21.30
Wayne Youth Softball	Rec-Tournament Entry Fee	20.00
Jake & Latisha McGuire	Econ.Dev-Exterior Beautification	500.00
Teena Dike	Rec-Field Marking Chaulk	321.17
Jere Busenbarrick	Econ.Dev-Exterior Beautification	500.00
Shelby Stoll	Econ.Dev-Exterior Beautification	500.00
Access Systems	Gen/Sr/Elec-Qtrly Copier Contract	139.66
Afton Manor	Elec-2 AC Rebates	50.00
Afton Star	Gen/Elec-Publications & Ads	764.09
Akin Building Center	Gen-Paint for Bandstand/Hose PP	504.44
Ally's Print Shop LLC	Gen-Permit Stickers	36.00
Banyon Data Systems	Gen/Sr/Elec-Annual License Support	3,270.00
Birmingham Receipt Book	Gen/Sr/Elec-Receipt Books	190.00
Brown Supply Co.	RU-Road Stripping Paint	353.78
Capital One-Walmart Card	Gen/Rec-Office/Concessions	1,021.38
Chambers Auction	RU-10' Snow Pusher (Balance)	2,330.00
Echo Group Inc.	Rec/Sr-Lights	79.08
Farner-Bocken	Rec-Concession Supplies	354.25
Fastenal	Gen/Sr/Elec-Supplies	85.75
Feldhacker Contracting	RU-Street Concrete Repairs	23,487.00

H&H Commercial Svc.	Sr-Jetted/Televised City Hall Sewer	375.00
IAMU	Elec-Summer Energizers	142.80
Iowa Codification	Gen-Codify Ord. 251-253	503.00
Iowa Dept of Revenue	Sr/Elec-Sales Tax	1,804.00
Iowa League of Cities	Gen-Annual Membership Dues	791.00
Iowa One Call	Sr/Elec-Locates	29.70
Keul Electric LLC	Gen-Wi-Fi Light/City Hall Receipt.	199.67
Logan Osterhout	Gen-July Cemetery Contract	3,623.75
Quill	Gen/Sr/Elec-Lg. Garbage Bags	86.99
RPGI	Elec-Purchase Electricity	37,146.82
SIRWA	Gen/Sr-Water	909.40
SICOG	Gen-Annual Dues	937.95
Southwest Iowa REC	Elec-Qtrly Sub Inspect/Repairs	2,237.94
State Hygienic Lab	Sr-Lagoon Test Samples	58.00
T&S Industries	Sr-Ship Samples to Lab	17.78
Trophy Shop	Rec-Baseball/Softball Medals	150.00
United Farmers Coop	Gen-Cemetery Pre-Paid Propane	1,201.20
Utility Fund	Mtr.Dep-Halterman Final Bill	190.00
Verizon Wireless	Gen-Police Internet	40.07
Wilson Hanson & Assoc.	Gen-Legal Fees	90.00
Employees	Gen/RU/Sr/Elec-Payroll	4,523.97
Card Services	RU/Rec-Concessions/Signs/Battery	1,164.92
Casey's Business M/C	Gen/Rec-Gas & Concessions	239.77
Creston Publishing	Gen-Cemetery Caretaker Ad	128.80
Fareway	Rec-Concession Supplies	1,340.19
Innovative Industries	Gen-Clean Comm. Ctr.	90.00
Michael Todd & Co.	RU-Road Stripping Paint	571.16
Prairie Solid Waste Agency	Gen-Per Capita Assessment	4,225.00
Schildberg Construction Co.	RU-Rock	502.62
The Exchange	Gen-Cemetery Caretaker Ad	43.13
United Farmers Coop	Gen/RU/Sr-Gas	370.68
Windstream	Gen-Phone System	154.44
Barco Municipal Products	RU-Road Stripping Paint	331.44
Madison National Life Ins.	RU/EB/Sr/Elec-Life/Supplemental	48.48
SW Iowa REC	Rec-Ball Field Electricity	238.00
Wellmark BC/BS	Gen/RU/Sr/Elec-Aug Health Ins.	1,371.92
Windstream	Gen-Internet	327.99
TOTAL		\$ 118,857.30

General Fund	\$ 17,438.64	Road Use	28,060.48
Employee Benefit	6,963.33	Economic Development	1,500.00
Recreation	4,554.86	Sewer Fund	2,155.49
Electric Fund	43,555.80	Meter Deposit	875.00
Payroll	13,753.70	TOTAL	\$ 118,857.30

RECEIPTS:

General	\$ 21,669.23	Road Use	10,985.06
Employee Benefit	549.50	Emergency	88.40
LOST	10,681.66	Economic Development	2,500.00
Walking Trail	2.13	Tyler Cemetery	278.14
Huss Cemetery	4.26	Recreation	8,652.62
Capital Equipment	1.18	Perpetual Care	880.08
Sewer	7,645.23	Sewer Sinking	3,196.32
Sewer Improvement	26.55	Sewer Reserve	61.96
Electric	57,113.89	Electric Sinking Fund	13,708.65
Meter Deposit	636.07	Sick Leave	<u>21.81</u>
		TOTAL	\$ 138,702.74

PUBLIC FORUM: No one present spoke.

ORDINANCE:

Parrott moved to place Ordinance No. 254 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF AFTON, IOWA, 2018 BY AMENDING PROVISIONS PERTAINING TO CEMETERY BOARD ORGANIZATION on its 1st reading. Burger seconded the motion. Roll call votes of ayes: Cunningham, Hill, Parrott, Kinyon and Burger. Motion carried.

Parrott moved to waive the 2nd & 3rd reading of Ordinance No. 254. Burger seconded the motion. Roll call votes of ayes: Burger, Kinyon, Parrott, Hill and Cunningham. Motion carried.

Parrott moved to approve Ordinance No. 254. Burger seconded the motion. Roll call votes of ayes: Hill, Parrott, Kinyon, Cunningham and Burger. Motion carried.

OLD BUSINESS:

Greenlawn Cemetery Board Council Representative Parrott gave an update to the Council on the Caretaker position. Logan Osterhout was awarded the contract at the current fiscal year budget amount and the Board approved a 3-year contract. Parrott stated Osterhout had secured funding already to purchase all the contractor needed equipment for the position and started on July 1st.

Cunningham moved to appoint Vickie Paulus to replace Marta Addo on the Greenlawn Cemetery Board. Burger seconded the motion. All voted in favor and the motion carried. Paulus term will expire 1/1/24.

The City received Magistrate Zimmerman's Court order on the nuisance case at 250 N. Douglas. The Court adjudges that the Defendant, Jere Busenbarrick, is guilty of maintaining a nuisance and ordered that by 5:00 PM Wednesday, September 15, 2021, the defendant shall abate the nuisance by demolishing and removing the entire structure and building remnant from the property and properly dispose of, and any ground remaining properly filled and made level.

NEW BUSINESS:

Rana Scarlett, Regional Planner, Southern Iowa Council of Government, was present to discuss the review and approval of Environmental Review Record & Request for Release of Funds on our CDBG Housing Grant, 20-HSG-016. Rana gave a brief overview of the project that includes 6 houses for Exterior Improvement Program and 2 for Architectural Barriers Program. A public notice will be published in the 7/22 Afton Star giving residents 7-10 days for comments on the Environmental Review. Parrott moved to approve Mayor Burger sign Environmental Review papers and Intent to Request Release of Funds. Kinyon seconded the motion. All voted in favor and the motion carried.

Melanie Beaman and Grandmother Janet Brown were present to answer questions on Melanie's written plan on their house that burned at 708 E. Grand as requested by the City. The plan states they will tear down the second floor and use it to repair the first making it a 1 story 38'X28' house. Repairs would be made with all salvageable wood to rebuild first floor and new wood used where needed. They will also be repairing porch but taking roof down and doing open rafter type. Beaman stated she has contractor coming to look at house and get quote, but didn't have in time for meeting. Council stated they will give her until August 10th Council meeting to get details to City on timeline, contractor doing work, proof of insurance, proof of financial ability to rebuild house if it is possible. If rebuilding is not possible, City will need timeline on cleanup. Clerk Landers will email a list of what is needed for 8/10 meeting.

Shannon Harper, Executive Director for Afton Housing, was present and wanted to update Mayor and Council on changes going on at Afton Manor. Harper is volunteering as manager for the Manor since Gary Clear retired. Harper reviewed the Manor By-Laws and discussed how the Manor was set up in the 70's. In order for the Manor to be sustainable there needs to be changes made and possibly consider subsidy type programs to help support the longevity of the Manor similar to how the Afton Housing is set up with HUD. Harper volunteered to explore options available and report back to the City on what she finds out. Council agreed there is a need for both elderly housing units and want to make sure Afton Manor can continue to operate. Kinyon moved to have Harper proceed looking into the possibility of USDA or HUD and report back to the City on what she finds out. Burger seconded the motion. All in favor and the motion carried.

Burger moved to approve 504 E. Filmore & 101 E. Kansas Sidewalk Assistance Applications. Kinyon seconded the motion. All voted in favor and the motion carried.

Council reviewed 8 Exterior Beautification Grant Applications. Hill didn't think renters should qualify. Parrott moved to approve 504 E. Filmore/Painting, 111 E. Kansas/Paint or Stairs, 205 S. Douglas/Windows-Siding-Paint, 408 W. Polk/Front Porch, 112 W. Polk/Paint Trim-Stain Deck, 304 W. Filmore/Porch-Window Trim-Gutters-Paint Foundation, 615 E. Filmore/Screen-Storm Door. Burger seconded the motion. All voted in favor and the motion carried.

Kinyon moved to approve Casey's General Store Class E Liquor License renewal. Parrott seconded the motion. All voted in favor and the motion carried.

Council reviewed two city hall roof estimates: Five Star Roofing \$12,713.79 for Fiber Board roof and Commercial Roof Coating, LLC \$8,960 for 3 year warranty or \$11,600 for 10 year warranty with liquid seal spray and both included fixing side walls and putting new foam and

coating. Cunningham moved to approve the Commercial Roof Coating 10 year bid for roof and side walls. Burger seconded the motion. All voted in favor and the motion carried.

Dan Busenbarrick discussed water issues at his Dad's buildings along E. Kansas and the corner lot where the building was just removed. He wondered if splash pad water was the issue or rain coming in under the curbs. Clerk Landers gave Council update on investigation with documented pictures taken by Maintenance Employee Shade showing dye test from splashpad did not enter hole and exited in ditch as it is designed. Also pictures showing ground water coming up from bottom of large hole. Council recommended he talk to County Sanitarian.

Parrott moved to donate \$500 to Afton Fire Department for cleaning street around the square in order to paint lines. Kinyon seconded the motion. All voted in favor and the motion carried.

Electric locates have been contracted with Keith Brown who is resigning from doing the City locates as of 7/31/21. Clerk Landers requested quotes. SW Iowa REC will do locates if we can't find another service and will charge same hourly drive time and truck charge and labor rates estimated at \$150/locate. USIC will charge \$14/ticket & \$30/Emergency ticket and \$15 Per ¼ hour after first 30 minutes of locating time. Landers estimated for less markings REC would be cheaper, but the more that required marked USIC would be cheaper based on total number of tickets in 2020. Parrott moved to contract with USIC for electric locates. Burger seconded the motion. All voted in favor and the motion carried.

Burger moved to approve closing E. Kansas/N. Webster/E. Railroad/E. Filmore for the Union County Fair Parade on July 24th. Cunningham seconded the motion. All voted in favor and the motion carried.

Parrott moved to adjourn and Kinyon seconded the motion. All voted in favor and the Council adjourned at 7:58 PM.

Michelle Burger, Mayor

ATTEST: _____
Toni Landers, City Clerk