

January 11, 2022

The Afton City Council met in regular scheduled session at 6:30 PM January 11, 2022. Mayor Pro-Tem Cunningham presided with Council members Kristie Nixon, Steve Kinyon, Jeff Burger and Dave Cunningham present. Mayor Burger and Councilperson Mary Hill were absent.

Nixon moved to approve the agenda and Burger seconded the motion. All voted aye. Motion carried. Kinyon moved to approve the consent agenda which consisted of the minutes of December 14, 2021 meeting, report of the City Clerk/Treasurer, Afton Police Department and the following bills. Burger seconded the motion. All voted aye. Motion carried.

Employees	Gen/RU/Sr/Elec-Tenure Payroll	142.02
Employees	Gen/RU/Sr/Elec-Payroll	4,587.02
941 Payment	Gen/RU/Sr/Elec-Dec Payroll Taxes	3,169.10
IPERS	Gen/RU/Sr/Elec-Dec Retirement	1,998.60
Iowa Dept of Revenue	Gen/RU/Sr/Elec-Dec Payroll W/H	511.44
Bomgaars	Gen/RU-Plow & Pet Supplies	85.45
David McNeill	RU-Remove Damaged ROW Tree	400.00
Iowa Dept of Transportation	RU-Salt	527.28
Iowa Dept of Revenue	Sr/Elec-Sales Tax	1,460.29
Verizon Wireless	Gen-Police Internet	40.01
Windstream	Gen-Phone System	153.82
Casey's Business M/C	Gen-Gas	245.19
Access Systems	Gen/Sr/Elec-Copier Qtrly Contract	145.97
Afton Star Enterprise	Gen/Elec-Publications	289.30
Akin Building Center	Gen-Supplies	58.10
Barco Municipal Products	RU-Street Marker Signs	141.86
Capital One	Gen/Sr/Elec-Supplies	63.60
David McNeill	Elec-Tree Removal from Elec Line	1,000.00
J&J Plumbing Htg. Cooling	Gen-Cemetery Furnaces/Water Htr	4,996.79
Jim's Sanitation	Gen-Garbage/Recycling	5,285.89
Josh Armstrong	Gen-Dig Grave for Caretaker	600.00
Logan Osterhout	Gen-Jan Contract Less Dig Fee	3,023.75
Meggen L. Weeks PLC	Gen-Legal Fees	20.00
Melanie & Kelly Beaman	Mtr.Dep-Balance After Final	32.07
Office Machines	Gen/Sr/Elec-Office Supplies	78.92
Omni Site	Sr-Lift Station Wireless Svc.	882.00
Quill	Gen/Sr/Elec-Office Supplies	83.85
RPGI	Elec-Purchase Electricity & REC's	39,961.97
Shannon Waigand	Mtr.Dep-Refund for Prompt Pay	185.00
SIRWA	Gen/Sr-Water	120.00
Southwest Iowa REC	Elec-Electric System Work	4,745.56
State Hygienic Lab	Sr-Lagoon Test Samples	58.00
T&S Industries	RU/Sr-Hitch & Ship Samples	127.12
Utility Fund	Mtr.Dep-Beaman Final Bill	141.93
Employees	Gen/RU/Sr/Elec-Payroll	4,630.92

East Union Schools	Rec-Popcorn Machine	300.00
IAMU	Elec-Winter Energizers	142.80
Innovative Industries	Gen-Dec Comm Ctr Cleaning	90.00
United Farmers Coop	RU/Sr-Gas	285.59
USIC	Elec-Locating Svc	158.00
Caden Peckham	Mtr.Dep-Refund for Prompt Pay	65.00
Card Services	Gen/Sr/Elec-Office Supplies	149.78
Madison National Life Ins.	EB/RU/Sr/Elec-Jan Life/Suppl.	46.97
Petty Cash	Rec-Concession/Gate Start Funds	435.00
Union County Auditor	Gen-Election Fees	769.54
Windstream	Gen-Internet at City Hall/Wi-Fi	327.23
TOTAL		\$ 82,762.73

General Fund	\$ 16,287.63	Road Use	1,396.19
Employee Benefit	5,713.16	Recreation	735.00
Sewer Fund	1,297.72	Electric Fund	47,549.07
Meter Deposit	424.00	Payroll	9,359.96
		TOTAL	\$ 82,762.73

#### RECEIPTS:

General	\$ 21,804.67	Road Use	8,703.08
Employee Benefit	2,255.33	Emergency	412.82
LOST	11,919.85	Walking Trail	3,805.46
Tyler Cemetery	274.80	Huss Cemetery	5.87
Recreation	35.32	Capital Equipment	1.18
Perpetual Care	.11	Sewer	7,283.16
Sewer Sinking	3,179.13	Sewer Improvement	6.91
Sewer Reserve	18.19	Electric	58,320.49
Electric Sinking Fund	13,692.18	Meter Deposit	7.27
Sick Leave	20.94	TOTAL	\$131,746.76

#### PUBLIC HEARING:

At 6:31 PM Mayor Pro-Tem Cunningham announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan Agreement and the issuance of not to exceed \$1,750,000 Electric Revenue Refunding Capital Loan Notes, of the City of Afton, State of Iowa, to provide funds to pay the costs of refunding and refinancing outstanding electric revenue obligations of the City, including the Electric Revenue Refunding Capital Loan Notes, Series 2017, and that notice of the proposed action by the Council to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes had been published as per the Code of Iowa. No written Objections had been filed at City Hall and no oral objections were made. The Mayor Pro-Tem declared the hearing closed at 6:32 PM.

Kinyon moved to adopt Resolution 2022-01 RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$1,750,000 ELECTRIC

REVENUE REFUNDING CAPITAL LOAN NOTES. Burger seconded the motion. Roll call votes of ayes: Nixon, Burger, Kinyon and Cunningham. Motion carried.

**PUBLIC FORUM:** No one present spoke.

**ORGANIZATIONAL MEETING/RESOLUTIONS:**

Nixon moved to approve Resolution 2022-02 RESOLUTION SETTING THE TIME AND PLACE OF THE REGULAR MEETINGS OF THE AFTON CITY COUNCIL FOR THE YEAR 2022. Kinyon seconded the motion. Roll call votes of ayes: Nixon, Burger, Kinyon and Cunningham. Motion carried.

Burger moved to approve Resolution 2022-03 RESOLUTION TO DETERMINE DATE OF PAYMENT FOR THE COUNCIL OF THE CITY OF AFTON, IA. Kinyon seconded the motion. Roll call votes of ayes: Nixon, Burger, Kinyon and Cunningham. Motion carried.

Nixon moved to approve Resolution 2022-04 RESOLUTION ESTABLISHING COMPENSATION FOR COUNCIL MEMBERS WHEN ATTENDING CERTAIN MEETINGS AS A REPRESENTATIVE OF THE AFTON CITY COUNCIL. Burger seconded the motion. Roll call votes of ayes: Kinyon, Burger, Nixon and Cunningham. Motion carried.

Kinyon moved to approve Resolution 2022-05 RESOLUTION AUTHORIZING THE NUMBER, DUTIES AND COMPENSATION OF THE EMPLOYEES OF THE CITY OF AFTON, IA. Nixon seconded the motion. Roll call votes of ayes: Burger, Nixon, Kinyon and Cunningham. Motion carried.

Burger moved to approve Resolution 2022-06 RESOLUTION PROVIDING FOR SURETY BOND/BLANKET POSITION BOND. Nixon seconded the motion. Roll call votes of ayes: Kinyon, Burger, Nixon and Cunningham. Motion carried.

Burger moved to approve Resolution 2022-07 RESOLUTION ESTABLISHING CITY ATTORNEY FEES. Nixon seconded the motion. Roll call votes of ayes: Nixon, Burger, Kinyon and Cunningham. Motion carried.

Burger moved to designate the *Afton Star Enterprise* as the City of Afton's official paper for publications and Kinyon seconded the motion. All voted in favor and the motion carried.

Burger moved to designate Friday, December 23, 2022, as an employee holiday and Nixon seconded the motion. All voted in favor and the motion carried.

Mayor Burger left instructions and appointed the following Committees and Board Representatives:

Mayor Pro-Tem: Cunningham

Union County Landfill: Hill, Cunningham-alternate

SICOG Project Review Board: Nixon, Mayor Burger-alternate

Afton Fire Board: Kinyon

Emergency Management Commission: Mayor Burger, J. Burger-alternate

Union County Healthcare Coalition: Cunningham, Mayor Burger-alternate

Sewer & Streets: Cunningham, Burger

Police: Mayor Burger, Cunningham, Kinyon

City Hall/Admin/Park: Cunningham, Hill

Finance: Nixon, Mayor Burger

Greenlawn Cemetery Trustees: Nixon

Recreation Board: Hill

Southern Iowa Regional Housing Authority: Nixon

- Kinyon moved to approve Resolution 2022-08 RESOLUTION APPROVING APPOINTMENT OF AFTON COMMISSIONER TO SIRHA. Burger seconded the motion. Roll call votes of aye: Nixon, Burger, Kinyon and Cunningham. Motion carried.

Burger moved to reappoint Toni Landers as City Clerk/Treasurer. Nixon seconded the motion. All voted in favor and the motion carried. Oath of Office to be given by Mayor at later date.

Kinyon moved to approve Resolution 2022-09 RESOLUTION SETTING PUBLIC HEARING FOR FISCAL YEAR 2023 MAXIMUM PROPERTY TAX DOLLARS FOR THE CITY OF AFTON, IOWA. Burger seconded the motion. Roll call votes of ayes: Nixon, Burger, Kinyon and Cunningham. Motion carried. Public Hearing set for 2/8/22 at 6:30 PM.

Nixon moved to approve Resolution 2022-10 RESOLUTION AUTHORIZING INDIVIDUALS TO SIGN CITY WARRANT/CHECKS. Burger seconded the motion. Roll call votes of ayes: Kinyon, Burger, Nixon and Cunningham. Motion carried. Removed Parrott and added Hill.

Kinyon moved to approve Resolution 2022-11 RESOLUTION IN SUPPORT OF IOWA ECONOMIC DEVELOPMENT AUTHORITY (IEDA) COMMUNITY CATALYST BUILDING REMEDIATION PROGRAM GRANT APPLICATION AND APPROVING CITY FUNDING AMOUNT. Burger seconded the motion. Roll call votes of ayes: Nixon, Kinyon, Burger and Cunningham. Motion carried. City to contribute \$5,000 in LOST funds for Busenbarrick buildings if grant is awarded.

### **OLD BUSINESS:**

Mayor Burger requested Council continue discussions on the COVID Downtown Façade grants and the DTR grant SICOG suggested in December. Jeremy Rounds, SICOG grant writer helped put together a Request for Qualification (RFQ) for architects so Council has more information to consider the DTR grant for multiple downtown properties or the option to consider one property with COVID Façade grant. RFQ's are due by 1/21/22 and a committee is needed to evaluate. Council assigned Mayor Burger, Mary Hill and Toni Landers to the committee who will report back to Council at the February meeting.

Kinyon showed Council three options for solar antique lights for the Pocket Park that ranged from \$179 to \$579 not including poles needed to set light. Clerk Landers had questions on metal pole costs, how long solar lights last and placements of the lights in Pocket Park. It was recommended Kinyon talk to people involved with designing the Pocket Park. Kinyon will get more information and report back at the February meeting.

**NEW BUSINESS:**

Scott Nixon, Greenlawn Board of Trustee Chair was conference called into the meeting and reported to the Council that the Greenlawn Board of Trustees had a meeting on 1/9/22 and Caretaker Logan Osterhout has resigned effective 1/31/22. The Board talked about replacement options and suggested having one of the area grave diggers do all the grave openings at Greenlawn and contract out snow removal and mowing. There is still a need for a part-time person for flagging spaces for burials and monuments, picking up flowers from graves, checking on buildings, leveling and seeding spaces, and other miscellaneous care items. Clerk Landers reported City Employee Shade and McGuire will be able to cover the snow removal starting February 1<sup>st</sup> for the rest of this winter season. S. Nixon will write up an ad requesting bids for mowing and/or mowing along with care taking duties and work with Clerk Landers to get the ad running. S. Nixon requested Landers get references on area grave diggers, who will be paid directly by the funeral homes or individuals, and work on getting someone in place for burials starting in February.

Burger moved to adjourn and Kinyon seconded the motion. All voted in favor and the Council adjourned at 7:42 PM.

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Dave Cunningham, Mayor Pro-Tem

ATTEST: \_\_\_\_\_  
Toni Landers, City Clerk