

September 12, 2023

The Afton City Council met in regular scheduled session at 6:30 PM September 12, 2023. Mayor Burger presided with Council members Dave Cunningham, Mary Hill, Kristie Nixon, Steve Kinyon, and Jeff Burger present.

Hill moved to approve the agenda and Cunningham seconded the motion. All voted aye. Motion carried. Kinyon moved to approve the consent agenda which consisted of the minutes of August 8, 2023 meeting, report of the City Clerk/Treasurer, Afton Police Department and the following bills. Nixon seconded the motion. All voted aye. Motion carried.

Card Services	Gen/Sr/Elec-Office Supplies	1,522.99
David McNeill	RU-Remove Damaged Tree in ROW	600.00
Madison National Life Ins.	EB/RU/Sr/Elec-Life/Supplemental	49.53
MidAmerican Energy	Gen/Sr-Gas	23.67
POIYFL	Rec-Football League Dues	500.00
Southwest Iowa REC	Rec-Ballfield Electricity	69.00
Utility Fund	Mtr.Dep-Finney/Songer Finals	370.00
Wellmark BC/BS	EB/RU/Sr/Elec-Sep Health Ins.	2,016.43
Employees	Gen/RU/Sr/Elec-Payroll	5,344.18
SWIPCO	Cap.Proj-CDBG Housing GAX 7	81,339.00
Employees	Gen/RU/Sr/Elec-Payroll	5,336.13
941 Payment	Gen/RU/Sr/Elec-Aug Payroll Taxes	5,254.62
Iowa Dept. of Revenue	Gen/RU/Sr/Elec-Aug State W/H	799.66
IPERS	Gen/RU/Sr/Elec-Aug Retirement	3,410.55
Capital One-Walmart	Rec-Office Supplies	105.44
Iowa Dept of Revenue	Sr/Elec-Sales Tax	1,975.60
SIRWA	Gen/Sr-Water	4,921.20
Verizon Wireless	Gen-Police Internet	40.01
Commercial Recreation	Gen-Splashpad Leak Valves	79.00
Green Valley Pest Control	Gen/Rec-Pest Control	106.10
Grimes Asphalt & Paving	Gen/RU-Road Maintenance	111,215.00
Iowa Codification	Gen-Legislative Ord. Changes	513.00
Iowa One Call	Sr/Elec-Locates	24.30
Quill	Gen/Sr/Elec-Office Supplies	192.90
Service Techs Inc.	Gen-Mower Supplies	123.50
Skogerson McGinn LLC	Gen-Legal Fees	536.56
SW Iowa REC	Elec-Street Light & Siren	572.45
Utility Equipment Co.	RU-Manhole Risers	1,799.26
Utility Fund	Elec/Mtr.Dep-Heiman/Conklin	360.00
Ziegler Inc.	RU-Skid Steer Filters	127.86
Casey's Business M/C	Gen-Gas & Animal Pound	272.35
RPGI	Elec-Purchase Electricity	53,653.10
Afton Star	Gen-Publications & Ads	559.48
Akin Building Center	Gen-Comm. Ctr. Siding	3,568.69
Allan Landers	Elec-LED Business Lighting Rebate	6.00
Auditor of State-Rob Sands	Gen-Audit Filing Fee	175.00
Brown Power & Control	Gen-Fix Siren at Fire Station	357.44
Fareway	Rec-Supplies for TNP Meal	208.59

Green Valley Pest Control	Gen-Cemetery Mowing 5 of 7	3,551.86
Innovative Industries	Gen-Aug. Comm. Ctr. Cleaning	90.00
Jim's Sanitation	Gen-Aug. Garbage/Recycling	5,795.05
Quill	Gen/Sr/Elec-Office Supplies	56.65
Schildberg Construction	RU-Rock	1,124.71
Southwest Iowa REC	Elec-Parts/Labor Elec Services	7,458.79
United Farmers Coop	Gen/RU/Sr-Gas	388.11
USIC	Elec-Locating	270.41
Bomgaars	Gen/Sr-Supplies	210.95
Card Services	Gen/Sr/Elec/Rec-Billing/Equip	680.17
MidAmerican Energy	Gen/Sr-Gas	23.67
Wellmark BC/BS	RU/EB/Sr/Elec-Health Ins.	2,016.43
Madison National Life Ins.	RU/EB/Sr/Elec-Life/Suppl.	48.25
Windstream	Gen-Phone System	149.09
Windstream	Gen-Internet	352.76
TOTAL		\$ 310,345.49

General Fund	\$ 66,463.18	Road Use	70,775.50
Employee Benefit	11,769.03	Recreation	1,497.77
Capital Project	81,339.00	Sewer Fund	1,469.07
Electric	65,771.63	Meter Deposit	580.00
Payroll	10,680.31	TOTAL	\$ 310,345.49

#### RECEIPTS:

General	\$ 16,241.86	Road Use	9,718.53
LOST	12,812.14	Recreation	3,801.00
Capital Project	81,339.00	Capital Equipment	1.56
Perpetual Care	80.00	Sewer	8,362.09
Sewer Sinking	3,150.83	Sewer Reserve	10.98
Electric	81,947.31	Electric Sinking Fund	13,747.25
Meter Deposit	313.12	TOTAL	\$231,525.67

**PUBLIC FORUM:** No one present spoke.

#### NEW BUSINESS:

Janelle and Cameron Hamilton & Crystal Denton were present to ask permission to hold Trunk-or-Treat again this year. After discussion Cunningham moved to close 100 block of E. Kansas for Trunk-or-Treat on 10/31/23 from 5-7PM and designate Afton's Trick-or-Treat night as Tuesday, October 31 from 5:30 - 7:30 PM. Nixon seconded the motion. All in favor and the motion carried.

Mike & Sandy Rayla were present and discussed the pocket park and request of Ken Waller for trimming plants to help viewing of mural from street. Several plants were just trimmed lower and Rayla's explained the blooms will not be as full due to the early trimming. They have tried to trim some plants and discussed possibly transplanting larger plant. Trimming will need done a couple times in the spring for different plants and Kinyon will check with school groups to see if we can get some volunteers to help with future trimmings at the pocket park. Council reviewed before and after pictures and appreciated all the effort to accommodate the view of the mural.

**ORDINANCES:**

Nixon moved to place Ordinance #267 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF AFTON, IOWA, BY AMENDING PROVISIONS PERTAINING TO LIQUOR LICENSES AND CIGARETTE AND TOBACCO PERMITS on its first reading. Cunningham seconded the motion. Voting aye: Kinyon, Hill, Burger, Nixon and Cunningham. Motion carried. The changes were made to match newly passed state laws.

Kinyon moved to waive the 2<sup>nd</sup> & 3<sup>rd</sup> readings of Ordinance #267 and Nixon seconded the motion. Voting aye: Cunningham, Burger, Kinyon, Hill and Nixon. Motion carried.

Nixon moved to approve Ordinance #267 and Burger seconded the motion. Voting aye: Hill, Nixon, Cunningham, Burger and Kinyon. Motion carried.

Hill moved to place Ordinance #268 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF AFTON, IOWA, BY AMENDING PROVISIONS PERTAINING TO FISCAL MANAGEMENT on its first reading. Nixon seconded the motion. Voting aye: Burger, Nixon, Cunningham, Hill and Kinyon. Motion carried. The changes were made to match newly passed state laws.

Hill moved to waive the 2<sup>nd</sup> & 3<sup>rd</sup> readings of Ordinance #268 and Cunningham seconded the motion. Voting aye: Burger, Cunningham, Kinyon, Nixon and Hill. Motion carried.

Nixon moved to approve Ordinance #268 and Kinyon seconded the motion. Voting aye: Hill, Kinyon, Cunningham, Nixon and Burger. Motion carried.

Nixon moved to place Ordinance #269 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF AFTON, IOWA, 2018 BY ADDING A NEW SUBSECTION PERTAINING TO BURIAL OF PERSONS ON PRIVATE PROPERTY on its first reading. Burger seconded the motion. Voting aye: Nixon, Hill, Kinyon, Burger and Cunningham. Motion carried.

**OLD BUSINESS:**

Council reviewed 7 Greenlawn Board applications and placed votes on all for the 4 vacant spots. Nixon moved to appoint Ronda Klos-McIntosh to fill the vacancy with term ending 01/01/24, Jacob Walter ending 01/01/26, Ashley Littlefield ending 01/01/27 and Josh Brammer ending 01/01/27. Kinyon seconded the motion. All voted in favor and the motion carried.

Kinyon moved to appoint Alishia Tucker to Recreation Board vacancy with term ending 9/1/24 and reappoint Alex Pettit, Erik Niggemeyer and Zach Clear with terms to end 9/1/26. Cunningham seconded the motion. Voting in favor: Cunningham, Hill, Kinyon and Burger. Abstain: Nixon. Motion carried.

**NEW BUSINESS:**

Hill moved to approve street closures for normal parade route (E. Kansas/N. Webster/E. Railroad and E. Filmore) for the East Union Homecoming parade on 9/21. Cunningham seconded the motion. All voted in favor and the motion carried.

Clerk Landers had questions on the new sidewalk program using LOST funds. Council decided the committee would be J. Burger and Cunningham. The committee will review areas around

town and propose a plan for certain areas spread out over a few years and present them back to the Council for review once completed.

Burger moved to approve bid for \$8,571.60 from Big Boyz Toys for a new snowplow installed on the city pickup truck. Nixon seconded the motion. All voted in favor and the motion carried.

Council reviewed 3 bids: Federal Signal from Blue Valley Public Safety \$23,681.83, Frontline Warning Systems \$23,950, and RC Systems \$24,650. Nixon moved to approve low bid of \$23,681.83 with USDA RD concurrence for grant. Burger seconded the motion. All voted in favor and the motion carried.

Hill moved to approve CDBG Housing Grant GAX #8 (final) of \$103,143.00 and payment after grant funds received. Nixon seconded the motion. All voted in favor and the motion carried.

Nixon moved to accept the Project Share report from Utility Clerk Walter and filing with IUB. Kinyon seconded the motion. All voted in favor and the motion carried.

Council received resignation letter from part-time/on-call Greenlawn Groundskeeper Janell Chenoweth. Hill moved to accept the resignation and Nixon seconded the motion. All voted in favor and the motion carried.

Burger moved to accept the Fiscal Year ending June 30, 2023 Audit report (audit completed by Gronewold, Bell, Khynn & Co. PC). Kinyon seconded the motion. All voted in favor and the motion carried.

Hill would like to use trail funds to add garbage cans at Afton Lake nature trail and at new trail. Employee Shade suggested adding Carry-In/Carry-Out signs instead of cans due to issues with current garbage cans along trail and at lake. Hill moved to add 1 garbage can on west side of lake and 1 by new storage shed at Recreation complex using trail funds. Nixon seconded the motion. All voted in favor and the motion carried.

Council reviewed 13 City Clerk applications/resumes. Council selected 5 applicants to interview on Tuesday, September 26<sup>th</sup> starting at 5:30 PM. Clerk Landers will set up interview times with Applicant #2, 5, 7, 9 & 10.

Kinyon moved to adjourn and Nixon seconded the motion. All voted in favor and the Council adjourned at 8:02 PM.

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Michelle Burger, Mayor

ATTEST: \_\_\_\_\_  
Toni Landers, City Clerk