

January 9, 2024

The Afton City Council met in regular scheduled session at 6:30 PM January 9, 2023. Mayor Burger presided with Council members Dave Cunningham, Jeff Burger, Sheryl Parham, Kristie Nixon and Steve Kinyon present.

Kinyon moved to approve the agenda and Nixon seconded the motion. All voted aye. Motion carried. Kinyon moved to approve the consent agenda which consisted of the minutes of December 12, 2023 meeting, report of the City Clerk/Treasurer, Afton Police Department and the following bills. Cunningham seconded the motion. All voted aye. Motion carried.

Iowa Dept. of Revenue	Gen/RU/Sr/Elec-Oct State W/H	656.66
941 Payment	Gen/RU/Sr/Elec-Oct Payroll Taxes	4,425.93
IPERS	Gen/RU/Sr/Elec-Oct Retirement	2,889.68
Ally's Print Shop	Gen- ATV Stickers	36.00
Brett Street Power washing	Gen- Window washing	65.00
Iowa DOT	RU- Rock Salt	500.52
Madison National Life Ins.	EB/RU/SR/Elec- Life & Supplement	58.14
Ripperger Auto	RU- Backhoe Batteries	358.00
Southwest Valley	REC- Girls BBall Tournament	30.00
SW IA REC	REC- Rec Field Elec	69.00
Wellmark BC/BS	EB/RU/SR/ELEC- Health Ins-Jan	1,262.52
Employees	Gen/RU/Sr/Elec-Tenure Pay	151.85
Employees	Gen/SR/Elec/RU- Payroll 12/21/23	6,747.86
Karen Hameister	Econ. Dev.-Ext. Beautification Grant	500.00
Utility Fund	MtrDep. Kinyon/Heisendorffer refund	200.00
Casey's Business	Gen- Police Gas Correction	160.10
Capital One	Gen/SR/Elec- Office Paper	101.65
SIRWA	Gen/SR- Water	120.00
Verizon	Gen- Police	40.01
RPGI	Elec- Elec Purchase	41,974.60
Iowa Dept. of Revenue	Sr/Elec-Sales Tax	1,476.08
Employees	Gen/SR/Elec/RU- Payroll 1/4/24	6,334.96
Employees	Gen/SR/Elec/RU- Vac Pay Toni	6,942.50
Afton Star	Gen- Publication Minutes	171.36
Akin Building	REC- Concession stand building	6,090.33
Bomgaars	Gen/RU- Building supplies/misc	88.96
Hayes Concrete	REC-Concession Concrete	6,287.78
IAMU	Elec- Energizers Winter 23/24	142.80
Iowa One Call	SR/Elec-Email	20.70
Mark Paulus	Mtr.Dep- Meter Refund	90.00
Omnisite	SR-Lift Station	910.00
Paul Clark	Mtr. Dep- Meter Refund	50.00
Petty Cash	REC- Concession/Gate Start money	435.00
Quill	Gen/SR/Elec- Office Supplies	278.59
SW IA REC	Elec- Fire/SIRWA cut line	939.38
Southwest Valley	REC- Boys BBall Tournament	30.00

Steve Kinyon	Mtr. Dep.- Meter Refund	76.00
USIC	Elec/SR- Locates	67.30
Iowa Ins. Division	Gen- Greenlawn Annual Report	91.00
Akin	Rec- Rec Concession Building	1,754.29
Brown National	RU- Hose for Plow	132.09
Card Services	Gen/SR/Elec- Off. supplies/email/park	1,785.70
Fastenal	Gen- Lock/bathroom supplies	114.20
Jim's Sanitation	Gen- Garbage	5,816.11
Kayla Weeks	RU/SR- Clothing Allowance Jesse	51.36
New Cooperative	RU- Fuel/Gas	392.89
SW IA REC	Gen- Balance for Hanging lights	.83
Tammy Willett	Mtr Dep- Balance after Final Bill	159.27
Utility Fund	Mtr Dep- T. Willett Final Bill	185.75
Windstream	Gen-Phone	149.29
Casey's Mastercard	Gen- Police Gas	106.20
TOTAL		\$ 101,518.22

General Fund	\$ 7,803.14	Road Use	1,558.37
Employee Benefit	8,735.40	Recreation	8,606.07
Sewer Fund	3,228.13	Capital Projects	6,090.33
Electric	44,058.61	Economic Devel.	500.00
Meter Deposit	761.00	Payroll	20,177.17
		TOTAL	\$ 101,518.22

**RECEIPTS:**

General	\$ 20,876.38	Road Use	10,526.75
Employee Benefit	1,439.19	LOST	13,309.46
Economic Dev.	11,500.00	Walking Trail	.93
Tyler Cem.	242.20	Huss Cem.	422.63
Recreation	2,720.47	Sewer Improv.	.93
Perpetual Care	561.76	Sewer	7,411.44
Sewer Sinking	3,180.75	Sewer Reserve	7.48
Electric	65,602.07	Electric Sinking Fund	13,747.25
Meter Deposit	160.00	Sick Leave	4.53
		TOTAL	\$151,714.22

**RESOLUTIONS:**

Parham moved to approve Resolution **2024-01 Resolution Setting Time & Place of Regular Council Meetings for 2024**. Cunningham seconded the motion. Votes aye: Parham, Kinyon, Nixon, Cunningham, and Burger. Motion carried.

Nixon moved to approve Resolution **2024-02 Resolution Determining Date of Payment for City Council**. Cunningham seconded the motion. Votes aye: Kinyon, Nixon, Cunningham, Burger and Parham. Motion carried.

Kinyon moved to approve Resolution **2024-03 Resolution Establishing Council Pay when Attending Appointed Meetings**. Nixon seconded the motion. Votes aye: Nixon, Kinyon Burger, Cunningham, and Parham. Motion carried.

Parham moved to approve Resolution **2024-04 Resolution Authorizing Number, Duties, and Compensation of Employees**. Nixon seconded the motion. Votes aye: Parham, Nixon, Cunningham, Burger and Kinyon. Motion carried.

Cunningham moved to approve Resolution **2024-05 Resolution Providing for Surety Bond/Blanket Position Bond**. Parham seconded the motion. Votes aye: Parham, Cunningham, Burger, Kinyon, and Nixon. Motion carried.

Nixon moved to approve Resolution **2024-06 Resolution Establishing City Attorney Fees & Approving Attorney Fee Contract**. Burger seconded the motion. Votes aye: Kinyon, Burger, Nixon, Cunningham, and Parham. Motion carried.

Kinyon moved to approve **Designating Official Paper for Publication to be the Afton Star**. Burger seconded the motion. Votes aye: Burger, Kinyon, Cunningham, Parham, and Nixon. Motion carried.

Kinyon moved to table **Designating Day Before or After Christmas as Holiday**, until February Meeting. Parham seconded the motion. Votes aye: Nixon, Cunningham, Burger, Parham, and Kinyon. Motion carried.

Kinyon moved to approve **2024-07 Resolution setting public hearing for Fiscal Year 2025 Proposed Tax Rate Levy** Burger seconded the motion. Votes aye: Parham, Burger, Kinyon, Cunningham, and Nixon. Motion carried.

Burger moved to approve **2024-08 Resolution Authorizing Transfer for FY 2024**. Kinyon seconded the motion. Votes aye: Cunningham, Kinyon, Parham, and Kinyon and Burger. Motion carried.

#### **Appointment of Mayor Pro-Term/Committee/Board Representatives by Mayor.**

Mayor Pro-Term- Cunningham

#### **COUNCIL REPRESENTATIVES TO BOARDS:**

Union County Landfill – Dave Cunningham, Steve Kinyon -Alt.

SICOG Project Review Board – Kristie Nixon, Michelle Burger-Alt.

Afton Fire Board – Steve Kinyon

SIRHA – Chelsea Reeve

Emergency Management Commission – Sheryl Parham, Michelle Burger -Alt.

Union County Healthcare Coalition – Dave Cunningham, Michelle Burger-Alt.

#### **COUNCIL APPOINTED COMMITTEES:**

Sewer & Streets - Cunningham, Burger

Police Department - M. Burger, Cunningham, Kinyon

City Hall/Admin/Park – Cunningham, Nixon-Alt.

Finance Committee - Nixon, M. Burger

#### **GREENLAWN CEMETERY TRUSTEES:**

Kristie Nixon - Council representative

RECREATION BOARD:

Sheryl Parham-Council representative

**OLD BUSINESS:**

Kinyon provided some estimates for a pickleball court at the Rec Field using existing basketball court. Total project estimated cost \$1700-\$2500. Kinyon plans to do more research and meet with Rec Board to further discuss.

At this time the City of Afton has not received any mowing bids for Greenlawn Cemetery. The City placed ads in several media outlets. Bids are open until February 8<sup>th</sup> 2024. Bids can be sent to Afton City Hall.

The City received a quote to replace sections of sidewalks on Gregory St going North towards Filmore, 508- Filmore going East. Discussion was made about dividing the project up over multiple Fiscal Years and looking into grants.

**NEW BUSINESS:**

Appointment to Greenlawn Cemetery board. Discussion on people possibly interested. Kinyon motioned to Table until February meeting. Burger seconded. All voted in favor and the motion carried.

Burger moved to approve Roxy to attend IAMU Energy Conference February 21-23 and hotel expenses. Cunningham seconded. All voted in favor and the motion carried.

Burger moved to adjourn and Nixon seconded the motion. All voted in favor and the Council adjourned at 7:42 PM.

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Michelle Burger, Mayor

ATTEST: \_\_\_\_\_  
Kayla Lacina, City Clerk