

August 12, 2025

The Afton City Council met in regular scheduled session at 6:30 PM August 12, 2025. Mayor Burger presided over council members Dave Cunningham, Jeff Burger, Steve Kinyon, and Sheryl Parham. Kristie Nixon arrived at 6:36pm.

Kinyon moved to approve the agenda. Burger seconded the motion. Parham, Kinyon, burger and Cunningham voted aye. Nixon was absent. Motion carried. Cunningham moved to approve the consent agenda which consisted of the Minutes from the July 8, 2025 meeting, City Clerk/Treasure and the following bills. Parham seconded the motion. Parham, Kinyon, Cunningham and Burger voted aye. Nixon was absent. Motion carried.

		July 8, 2025- August 12, 2025	
Check #	Vendor Name	Fund-Purpose	Amount
766E	CAPITAL ONE	GEN/REC- OFFICE SUPPLIES/CONCESSION FOOD	\$ 380.56
767E	CASEY'S	GEN- POLICE GAS	\$ 168.57
768E	RPGI	ELEC- ELEC PURCHASE	\$ 53,685.26
769E	SIRWA	GEN/SR- WATER	\$ 5,098.00
770E	VERIZON	GEN- POLICE INTERNET	\$ 40.01
771E	WINDSTREAM	GEN- PHONE	\$ 148.96
772E	IOWA DEPT OF REVEN	SR/ELEC- SALES TAX	\$ 1,878.36
773E	WINDSTREAM	GEN- EMAIL	\$ 12.48
774E	EFTPS	GEN/RU/SR/ELEC-PAYROLL TAXES- FEB	\$ 4,998.96
775E	IPERS	GEN/RU/SR/ELEC- WITHHOLDING MATCH-	\$ 3,561.61
776E	IOWA DEP OF REVEN	MONTHLY STATE PAYROLL W/H	\$ 449.31
777E	SIRWA	GEN/SR- WATER	\$ 1,100.00
778E	CASEY'S	GEN- POLICE GAS	\$ 217.63
779E	RPGI	ELEC- ELEC PURCHASE	\$ 66,937.79
780E	VERIZON	GEN- POLICE INTERNET	\$ 40.01
781E	IOWA DEPT OF REVEN	SR/ELEC- SALES TAX	\$ 2,232.12
782E	SIRWA	GEN/SR- WATER	\$ 4,442.00
783E	WINDSTREAM	GEN- PHONE	\$ 148.96
784E	WINDSTREAM	GEN- EMAIL	\$ 12.48
785E	GRONEWORLD BELL KYHNN & CO PC	GEN- AUDIT-VOID NEEDS TO BE A PAPER CHECK	\$ -
34206	AFTON STAR ENTERPRISE	GEN- PUBLICATION	\$ 466.59
34207	BLACKTOP SERVICES	RU- STREET REPAIR	\$ 80,424.70
34208	BROWN POWER & CONTROL	GEN- CITY PARK ELEC REPAIR	\$ 2,337.15
34209	BRYSON WILDLIFE	SR- LAGOON SPRAY	\$ 151.50
34210	CORE-MARK	REC- CONCESSION FOOD	\$ 705.04
34211	FELDHACKER	GEN/RU- STREET REPAIR	\$ 55,433.00
34212	IAMU	ELEC- ENERGY ASSESSMENT	\$ 142.80
34213	INNOVATIVE	GEN- CLEANING COM CENTER	\$ 90.00
34214	IOWA LEAGUE OF CITIES	GEN- ASSOCIATION DUES	\$ 918.00
34215	IOWA ONE CALL	SR-/ELEC- LOCATE EMAILS	\$ 38.70
34216	KAYLA LACINA	GEN/SR/ELEC- MILEAGE FOR TRAINING- AMES	\$ 141.22
34217	MCNEILL TREE SERVICE	ELEC- TREE REMOVAL	\$ 275.00
34218	MEGGEN WEEKS PLC	GEN- LEGAL SERVICES	\$ 220.00

34219	MT AYR LITTLE LEAGUE	REC- TOURN. FEE	\$ 40.00
34220	NEW COOP	RU/SR-FUEL	\$ 241.42
34221	OSCEOLA PARK & REC	REC- MINOR SOFTBALL	\$ 40.00
34222	PETTY CASH	REC CONCESSION	\$ 177.75
34223	STATE HYGIENIC LAB	SR- LAGOON TESTING	\$ 206.00
34224	USIC LOCATING SERVICE	ELEC- LOCATES	\$ 317.04
34225	WEAVER MEATS	REC- FOOD CONCESSION	\$ 1,264.50
34226- 34229	EMPLOYEES	GEN/RU/SR/ELEC- PAYROLL #15	\$ 5,915.44
34230	EU DOLLARS FOR SCHOLARS	REC- FOOD TNP	\$ 200.00
34231	JIMS SANITATION	GEN- GARBAGE	\$ 6,086.30
34232	LOCKRIDGE	GEN- INTERNET	\$ 168.00
34233	LYNAM LAWN CARE	REC/GEN/RU- FERT BALL FIELD/SPRAY	\$ 630.00
34234	MIDAMERICAN ENERGY	GEN/SR- GAS	\$ 31.74
34235	SW IOWA REC	REC- LIGHTS	\$ 80.00
34236	WELLMARK BC/BS	EMBEN/SR/ELEC/RU- HEALTH INS	\$ 1,526.19
34237	MADISON NATIONAL LIFE	EMPBEN/RU/SR/ELEC- LIFE INS & SUPPLEMENTAL	\$ 48.25
34238	RAYMOND JAMES	GEN- ANNUAL FEE	\$ 70.00
34239- 34242	EMPLOYEES	GEN/RU/SR/ELEC- PAYROLL #16	\$ 5,888.68
34243	KELLY KLOMMHAUS	GEN- CEMETERY MOWING-JULY	\$ 5,000.00
34244	AFTON STAR	GEN- PUBLICATIONS	\$ 254.68
34245	BEN WALTER	ELEC- APPLIANCE REBATE	\$ 50.00
34246	CCG SAFETY GEAR LLC	GEN- PROCETIVE GEAR	\$ 1,172.00
34247	ELAN FINANCIAL SERVICES	REC/SR/ELEC- PARK/REC SUPPLIES/EMAIL BILLING	\$ 314.98
34248	IA DEPT OF NATURAL RES	GEN/SR- ANNUAL NPDES DUES	\$ 420.00
34249	INNOVATIVE	GEN- CLEANING	\$ 180.00
34250	IOWA ONE CALL	SR/ELEC- LOCATE EMAILS	\$ 31.50
34251	MCNEILL TREE SERVICE	RU- TRIM TREE HWY 169/CLAYTON	\$ 150.00
34252	MEGGEN WEEKS PLC	GEN- LEGAL FEES	\$ 220.00
34253	PRAIRIE SOLID WASTE	GEN- PER CAPITA ASSESSMENT	\$ 4,370.00
34254	SERVICE TECHS	RU- MOWER OIL	\$ 36.01
34255	SW IOWA REC	ELEC- REPAIRS/ SUBSTATION INSP.	\$ 4,291.86
34256	STALKER	GEN- POLICE TRUCK MAINT/REPAIR	\$ 520.45
34257	THIS WEEKS PROJECTS	GEN- POLICE UNIFORM	\$ 34.24
34258	USIC LOCATING	ELEC- LOCATING	\$ 228.56
34259	ZACH CLEAR	REC- RE-IMBURSE FOR REC SUPPLIES	\$ 262.12
34260	MADISON NATIONAL LIFE	EMBEN/SR/ELEC- LIFE INS & SUPPLEMENTAL	\$ 48.25
34261	MIDAMERICAN ENERGY	GEN/SR- GAS	\$ 30.19
34262	NAPA	RU- TRAILER REPAIR	\$ 50.38
34263	NEW COOP	GEN/RU/SR/REC-FUEL/CHEMICAL	\$ 408.50
34264	GRONEWORLD BELL KYHNN & CO PC	GEN- AUDIT	\$ 8,000.00

34265-34268	EMPLOYEES	GEN/RU/SR/ELEC- PAYROLL #17	\$ 5,990.89
		TOTAL	\$ 341,892.69
Expenditures		Receipts	
GENERAL	92,097.54	GENERAL	13,610.92
ROAD USE	86,547.38	ROAD USE	9,547.96
EMPLOYEE BEN	9,969.80	EMPLOYEE BEN	681.60
RECREATION	3,485.43	LOST	17,295.07
CAP, PROJECTS	262.12	ECON DEVELOPMENT	
SEWR	1,405.38	RECREATION	1,514.47
SEWER SINKING		PERPERUAL CARE	80.00
ELECTRIC	130,330.03	SEWER	7,978.91
ELEC SINKING		SEWER SINKING	3,133.33
METER DEPOSIT		ELECTRIC	75,909.94
PAYROLL/MAYOR/COUNCIL	17,795.01	ELECTRIC SINKING	18,705.96
		METER DEPOSIT	205.00
TOTAL	341,892.69	TOTAL	148,663.16

Public Forum: Andy Jansen with the DNR provided information for a grant to install pit toilets at Afton Lake. Jansen said he could help Afton apply for a cost share grant. The cost share could be up to 75% from the state and Afton would be responsible for 25% of the cost. The application is due September 30th. Mr. Jansen stated he would be willing to provide a letter of support for the grant application.

ORGANIZATIONAL MEETING/RESOLUTIONS: NA

Old Business:

Update on nuisance properties; Police Chief McGuire A letter of intent was sent to 400 E Kansas property to clean up per court order by a city attorney. The city has received one quote for removal of garage at 100 W. Iowa St. the city is waiting on one other quote to come in before selecting a contractor. Once a contractor is selected and a date of demolition selected. The city will send a letter of intent to the property owner of the date set for removal of the garage. The council and Police Chief McGuire discussed several other properties throughout town that need yards mowed and junk vehicles removed. Per city ordinances and the guidance from the city attorney; certified letters for notice of abatement should be sent out immediately instead of the red tag notice.

Trevor Paulus looked at some of the locations that the council had in mind for sidewalk updates. Trevor provided quotes for 2 locations. The first section of approximately 260' came in at around \$11,000 this does not include the gravel needed, which would be supplied by the city of Afton. The other section of approximately 700' came in at around \$29,400. This also doesn't include the gravel needed. The estimated potential dirt work cost is \$3,000. The City has \$10,000 in LOST funds set aside for sidewalk projects. The council asked the city clerk to look into the availability of using additional road use/sidewalk funds. Cunningham will contact Trevor to see if he is interested in doing smaller sections to better fit the city's budget. Nixon made a motion to table the sidewalk topic until the September council meeting. Kinyon seconded the motion. All voted aye. Motion carried.

NEW BUSINESS:

The City attorney Meggen Weeks attended the council meeting to answer questions regarding nuisances and nuisance abatement procedures. Per ordinances and city attorney, residents are responsible for mowing the grass way between the sidewalk and the curb and the ditches adjacent to their home. If the mowing is not being done a certified letter of notice abatement should be sent with copies of the ordinance in violation and the right to request a hearing, and information with pictures of the violation. If the resident does not comply or request a hearing within the required timeframe, then the city staff can mow the property or hire a 3rd party to mow the property. The resident will be billed for the charges incurred. Other nuisances that were discussed: junk vehicles, pet licensing/vaccination violations, houses with no active utilities, and abandoned houses/properties. For junk/junk vehicles certified letters for notice of abatement should be sent with copies of the ordinance in violation and the right to request a hearing, and information with pictures of the violation. If the resident does not comply or request a hearing within the required timeframe, a municipal infraction will need to be filed. If a junk vehicle is in the city right of way the resident has 24hrs to remove or city will have the vehicle towed. The council asked for clarification on what is considered an abandoned house/property. The first step to identify and abandon house, no utilities on for more than 6 months. There are several other requirements to determine if a property is abandoned. No one living there for more than 6 months, not being mowed or maintained, back taxes, and/or house/building is dangerous or unsafe conditions.

Rec Board member Jake Roan attended the meeting to discuss online payment options for Rec registration fees. The Rec board would like to simplify the process of collecting registration fees. Mr Roan stated that the rec has received several requests from parents that want to pay sport registration fees online. There was discussion about using the square payment option, since it was previously set up for the concession stands a few years ago and could easily be used for registration fees. There are rec board members that are very familiar with setting up and using square. The rec board members are willing to work closely with city staff to make the process go smoothly. The city clerk agreed to work with the rec board on the process of using the square. No motion was needed since Square has already been set up in the past for the city.

Police report/updates from McGuire- Police chief McGuire gave an update on the camera system that the City previously voted to have installed. Some of the cameras originally quoted have now been upgraded by the company. The quote for the system will go up approximately \$1000 for the upgrade. The council discussed the amount of funds the city has set aside for the project. The council discussed moving forward with the project due to having adequate funds set aside for the project. Other police reports/details were given under the nuisance section of the minutes.

Afton community club requested street closures for autumn days on September 27, 2025. Streets to be closed: Railroad/Webster/Kansas-Around Square & 200 Block of E. Kansas & E. Railroad. Nixon made a motion to close the requested streets for Autumn days on September 27, 2025. Burger seconded the motion. All voted aye. Motion carried.

Request for Alcohol premise permit/alcohol permit for wine slushies for autumn days. Nixon made a motion to approve the premise permit and the alcohol permit pending that all paperwork is completed and approved with Iowa Alcohol Beverage Division. Burger seconded the motion. Cunningham, Kinyon, Burger and Nixon voted aye. Parham vote nay. Motion carried.

Jesse Shade requested removal of some of the parking signs around the park and square. If signs were removed, he would paint the corresponding parking instructions on the street. For example, the one-hour parking sign was removed, then one hour parking would be painted on the street and the parking spaces lines and curb would be painted the same color. This has worked in other areas in Afton and other cities. This would also make mowing and snow removal easier for the city employees. Nixon made a motion to remove signs on the park sides of the square temporarily to see how things go. Cunningham seconded the motion. Chief McGuire asked if it was legal to remove certain signs such as the handicapped sign. Nixon revoked her motion. the council discussed tabling the topic until specific laws were looked into.

Linda Haner submitted a letter of resignation from the Board of Adjustments. There was discussion if the council knew anyone interested. K'Lea Johnson was in attendance and stated she would be interested. Nixon made a motion to approve K'Lea to take over Linda's place on the board of adjustments. Cunningham seconded the motion. All voted aye. Motion carried.

The City of Afton received 2 applications for the Exterior Beautification grant FY26. Nixon made a motion to approve Sandra Alanis' application for up to \$500. Kinyon seconded the motion. All voted aye. Motion carried. Cunningham made a motion to approve Carol Scarberry's application for up to \$500. Parham seconded the motion. All voted aye. Motion carried. K'Lea from Afton Development Corp stated if residents are painting their home. ADC has funds to assist with painting.

Updates from Committees:

Fire- Meeting date was changed due to conflict with county fair.

Rec Board- already discussed above.

Landfill- purchased 2 new trailers. Still working with FEMA on building. The only way FEMA will cover the new building is if it meets the requirements of an all-metal building with a safe room.

EMC- meeting to be held next week. Paul Ve Meer Creston Police chief was hired for the Union County Emergency Management position. Sandy Hysell will do more of the social media posting of information.

Cemetery- no meeting in August.

Kinyon made a motion to adjourn. Burger seconded. all vote aye. Motion carried. Meeting adjourned at 8:00 pm.

Michelle Burger, Mayor

ATTEST: _____

Kayla Lacina, City Clerk